

**AEMS Board of Governors**  
**October 18, 2017**  
**Tempe History Museum, 809 E Southern Ave, Tempe AZ**  
**Minutes**

Board Members in Attendance: Peggy Baker; Marcia Barry, RN; Barb Bovee, RN; Gail Bradley, MD; Franco Castro-Marin, MD; Tom Cole; Paul Dabrowski, MD; Dan Didier; John Gallagher, MD; Garth Gemar, MD; Joe Gibson; Andrew Johnston; Robert Londeree, MD; Kathleen Moore, RN; Sandy Nygaard; Ginny Orcutt, RN; Roy Ryals; Tracey Schlosser, RN; and Laurie Wood, RN

Distinguished Guests in Attendance: Tracy Brooks, RN; Barbara Schafer, RN; Suzanne Buchanan, RN; Laura Dix; Taylor George; Valerie Weaver; Kayla Cole; Paul Honeywell; Ithan Yanofsky; Tricia Davrom; Shari Brand, MD; Todd Jaramillo; Mickey Kovach, RN; Joseph Winchell, DO; Phillip Johnson; and Alyson Welch.

- I. Call to order and introduction of guests: 12:06 pm
  - a. A moment of silence was called for in recognition of the recent passing of Chief Alan Brunacini and Luther Victor, CEP
- II. Approval of minutes
  - a. MOTION: Approve the minutes as presented
  - b. ACTION: Passed unanimously
- III. Executive Director's report
  - a. 2018 Membership Campaign
    - i. Kick-off today
    - ii. Board members and visitors present asked to review contact information and provide updates to Peggy.
  - b. Monthly activities
    - i. Annual Financial Review in progress
    - ii. EMS Odyssey
      1. Reminder of dates and brief update
    - iii. Regulatory reports in process (Tax filings and corporation commission)
    - iv. AzDHS Contract 2017-2018: No update
    - v. Constant Contact/Social Media: Brief review of meeting notices and activity on social media
- IV. Board Officers' Reports
  - a. Treasurer's report
    - i. Financial reports:
      1. MOTION: Accept Financial Reports as presented
      2. ACTION: Passed unanimously
    - ii. Budget:
      1. MOTION: Approve the budget as presented
      2. ACTION: Passed unanimously
  - b. Chair's report
    - i. Executive Committee report: Brief review of recent activities and calendar
    - ii. Open forum: None
    - iii. Regional Update:
      1. Quarterly meeting planned for 1<sup>st</sup> week of December
      2. Discussion of development of regional protocols
    - iv. Service Awards
      1. Allyson Welch (present)
      2. Dr. Toni Gross (present)
      3. Betty Yunick (in abstentia)
- V. State Report
  - a. BEMSTS Activities and Updates: No report
  - b. SHARE Update: HIPPA compliant drop box now available for data submission
  - c. AzPIERS: Brief update

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**Continued**

- VI. Functional Group Review
    - a. Planning and Outreach
      - i. 2018 EMS Odyssey Conference report:
        - 1. Planning in on schedule with agenda set
        - 2. Preconference session will be full day and cost will be \$60. 6 hours continuing education will be awarded.
      - ii. 2018 EMS Recognition Awards report:
        - 1. Aces of Hearts: Kick-off in December
        - 2. Heart to Heart: 2 nominations have been received.
    - b. Patient Management
      - i. Categorization Update
        - 1. Review of chapter 7 information
      - ii. RED Book Update:
        - 1. All chapter review and update project – brief overview discussed
        - 2. Chapter 7
          - a. MOTION: Approved updates to Chapter 7 as presented
          - b. ACTION: Passed unanimously
        - 3. Next meeting in November at Phoenix Children's Hospital
      - iii. Additional reports:
        - 1. Stroke Workgroup
          - a. Next meeting 11/2
          - b. Abrazo Scottsdale is now categorized
          - c. Executive committee update
        - 2. EMS council: brief update
      - iv. AzCHER : presentation by Taylor George
    - c. Committees and Work Groups
      - i. Community Outreach: Brief update
- VII. Program and Committee Reports: None
- VIII. Old Business: None
- IX. New Business: None
- X. Call to the Public: None
- XI. Adjournment: 1:12pm