AEMS Board of Governors
December 20, 2023
Minutes

Members of the Board of Governors in Attendance: Michelle Angle; Peggy Baker; Marcia Barry, RN; Georgia Bissonnette, RN; Sheila Bryant, RN; Suzanne Buchanan, RN; Franco Castro-Marin, MD; Kayla Cole; Doug Costal; Nick Ells; Garth Gemar, MD; Cori Hayes; Jordan Jacobs, MD; Tracy Moroney, RN; Kristin Niehoff, RN; Sandy Nygaard; Ray Ochoa; Beth Ranney, MD; Roy Ryals; Barb Schaffer, RN; Casey Solem MD; Ryan Southworth, DO; Billy Warren; and Jennie Wyatt

Distinguished Guests Present: Shelley Bissell; Olivia Brothers; Shari Brand, MD; Lisa Dowrick; Shauna Griffith; Shelley Henry; Kyle Henson; Dan Jarrett; Sara Latham, RN; Morey Morris; Dawn Polkabla; Kim Reger, RN; Adam Rodgriguez; Cindy Roberts; Heather Santiago; Abriana Smith; James Stoltenberg; Connie Teague; Julia Vinton; Shelby Wirtanen

I. Call to order: 12:02pm
II. Approval of Minutes
    a. MOTION: Accept the minutes as presented
    b. ACTION: Passed unanimously
III. Executive Director's Report
    a. Monthly activities
        i. EMS CE Fall Forum
        ii. Finalization of financial review
        iii. Rural summit
    b. AZDHS Contract 2023-2024 status: no update
    c. Website and App: members encouraged to load the app on their phones and report any issues to Peggy
    d. Rural Paramedic Education Funding Process
        i. Deadline extended to 12/22/23
        ii. Anticipate enough applicants to fully distribute funding
    e. Pediatric Mini Grants Process:
        i. Limited funding discussed at the rural summit
        ii. Plan to utilize prior funding procedures and target equipment needs.
    f. OBLS Grant implementation
        i. Initial kick off meeting held
        ii. Additional planning meetings scheduled for Jan 30 and Feb 19 (in person)
        iii. Brief review of educational targets and details to be made available as they are determined
        iv. Honor Health currently planning to utilize their simulation center as a Phoenix area hub for train the trainer class and future local needs
        v. Evaluation of connecting training to the EMS Odyssey under consideration with details to follow.
IV. Board Officers' Reports
    a. Treasurer's Report
        i. Financial Reports
            1. MOTION: Accept the financial reports as presented
            2. ACTION: Passed unanimously
        ii. Financial Review
            1. MOTION: Accept the financial review as presented
            2. ACTION: Passed unanimously
        iii. Membership Campaign
            1. Members present are encouraged to review the report
    b. Chair's Report
        i. Executive Committee
            1. Bylaws Revisions: In process
            2. Procedure Manual: In process to follow bylaws final approval
            3. Rural Summit Overview
                a. Discussion regarding identification of various rural sectors including those participating in automatic aid and those who do not. Plan to finalize after 1/1/24.
                b. Kick off for Rural Paramedic Education funding process
                c. Plan to hold same summit in 2024

ii. Regional Update Report
1. ROCC: upcoming meeting schedule to be available on AEMS website
2. Central Region EMS Medical Directors Consortium
a. Central Regional EMS Guidelines Updates: Continued work on production of training videos for updated guidelines.
3. Rural
a. Gila County: no report
b. Pinal County: No report
c. Maricopa County: no report
d. Arizona Fire District Association: conference 1/12/24

iii. Open Forum: None

c. Board Transitions
i. Elections: Nominees offered opportunity to address the board
1. Nominations from the floor
a. Georgia Bissonnette nominated and accepted from the floor as representative of administration of Trauma Center Hospital.
b. No additional nominations
c. MOTION: Close nominations
d. ACTION: Passed unanimously
2. Election results:
a. One Representative of the Administration of Trauma Center Hospital
i. Elected: Kristin Niehoff
b. AZDHS State Committee (BEMSTS – Education)
i. Elected: Kyle Henson

ii. Review of position current attendance: One Emergency Medical Care Technician (EMCT), Serving their Employers in a Predominantly Non-Administrative Capacity
1. MOTION: Declare the position One Emergency Medical Care Technician (EMCT), Serving their Employers in a Predominantly Non-Administrative Capacity as vacant.
2. ACTION: Passed unanimously

iii. Update that there are a number of board seats that have terms expiring in 2/24 and will be posted appropriately prior to that board meeting

V. State Report
a. BEMSTS Activities and Updates: Thanks for AEMS members for responsiveness to feedback survey requests
b. SHARE Update: AEMS registration now migrated to the .gov site.
c. The Arizona Pre-Hospital Information and EMS Registry System (AZ-PIERS): no update
d. Pediatric: Training availability update. Brief discussion about the Pediatric care coordinator process and identification of key individuals in various agencies. BEMSTS will evaluate if AEMS will have access to that roster.
e. State Committees:
i. Trauma: New dashboard is available along with annual report
ii. ADHS statewide Healthcare Collaborative Forum: Review of impact of current volume of RSV, Flu, Covid cases. Brief discussion on impact of interfacility transfers and opportunities to improve communication and coordination with transport companies. Reports of increased offload times.

VI. Functional Group Review
a. Planning and Outreach:
i. Education Committee
1. 4th Annual EMS CE Fall Forum: positive conference evaluations
a. Next conference 12/5/2024 via ZOOM
2. 24th Annual EMS Odyssey Conference: June 13, 2024
a. Special thanks to Mesa Fire for logistical and site support
b. Topical Focus / Lunch N Learn / Central Region Profile
i. January Casa Grande Fire profile

ii. Outreach: Please send any updated contract information to Peggy and Sandy

b. Patient Management
    i. Categorization
        1. Hospitals:
            a. The following hospitals are brought forward for board approval categorization
                i. Banner Baywood Medical Center
                ii. Banner Ironwood Medical Center
                iii. Banner Estrella Medical Center
                iv. Banner Boswell Medical Center
                v. Banner Del E Webb Medical Center
                vi. Banner Desert Medical Center
            b. MOTION: Approve the six named hospitals to be categorized and General Hospital Emergency Departments
        2. Free-Standing Emergency Departments
            a. The following Free-standing emergency department is brought forward for board approval categorization:
                i. Abrazo Buckeye Free Standing Emergency Department
            b. MOTION: Approve the Abrazo Buckeye Free Standing Emergency Department categorization as a free-standing emergency department
            c. ACTION: passed unanimously
        3. Continued categorization with remaining hospitals will be processed in 2024.
    ii. Transfer of care: as noted earlier, some reports of increased off load times due to increase in RSV/Covid/Flu cases
    iii. RED Book Update: No report
    iv. Phoenix Stroke Center Coalition: Brief review of current status
    v. Trauma: annual 5K Walk/Run Fundraiser this Sunday
    vi. Additional Reports: None

VII. Program and Committee Reports: None

VIII. Old Business: None

IX. New Business:
    a. ADHS Statewide Healthcare Collaborative Forum: Reviewed earlier

X. Call to Public: None

XI. Adjournment: 1:28pm

Respectfully Submitted by Marcia Barry, RN