AEMS Board of Governors
Wednesday August 19, 2020
ZOOM Meeting Minutes

Board of Governors in Attendance: Michelle Angle; Marcia Barry; Sheila Bryant, RN; Franco Castro-Marin; Tom Cole; James Cunningham; Daniel Didier; Bobbi Doss; Garth Gemar, MD; Ryan Herold, RN; Kathleen Moore, RN; Chris Barden; Steve Maher, MD; Tracy Moroney, RN; Martin Murphy; Sandy Nygaard; Ginny Orcutt, Chris Riddle; RN; Roy Ryals; Barbara Schaffer, RN; Casey Solem, MD; Ryan Southworth, DO; and Joseph Sucher, MD

Guests in Attendance: Mickey Kovach, RN; Ben Fischer; Bruce Barnhart, RN; Bruce Horwood, MD; David Gast; Eric Keppler; Joe Gibson; Julia Vinton; Kayla Cole; Nancy Hicks-Arsenault; Nicola Crim; Olivia Brothers; Rebecca Haro; Scott Smith; Shari Brand, MD; Terry Mullins; Tomi St. Mars; Tony LaFalce; Valerie Weaver; Joe Meier; Alyson Welch; Dan Jarrett; and Joyce Dominski.

I. Call to order: 12:04pm
II. Approval of Minutes
    a. MOTION: Approve the minutes as presented
    b. ACTION: Passed unanimously
III. Executive Director's Report
    a. Monthly activities
        i. Financial closing for fiscal year
        ii. Discussions regarding upcoming Fire School virtual training support request. Dates TBD in November. Board members interested in volunteering encouraged to contact Peggy with topics of interest.
    b. Membership Campaign
        i. Slightly behind budget
        ii. Peggy will be utilizing a different software platform for next year that will generate invoices
    c. AzDHS Contract 2020-2021 – Status
        i. COVID-19 Central Region Funding
            1. Final distribution of funds to be completed and will cross from current to the next fiscal year.
            2. Funding approvals include expectations of follow-up reporting by recipients.
IV. Board Officers' Reports
    a. Treasurer's Report
        i. Financial Reports
            1. MOTION: Approve as presented
            2. ACTION: Passed unanimously
        ii. Balance Sheet Report (presented after the rest of the financial reports
            1. MOTION: Approve as presented
            2. ACTION: Passed unanimously
        iii. Budget:
            1. Overview provided including adjustments made due to scaled back Odyssey Conference
            2. Conservation approach
            3. MOTION: Approve as presented
            4. ACTION: Passed unanimously
        iv. Financial Review or Compilation
            1. Accountants suggested compilation rather than review because of greatly reduced transactions as a result of the conference cancellation.
            2. Review of previous Board actions including a full audit every five years. And financial reviews in the intervening years. This year was due for a financial review.
            3. Brief review of the aspects of each form of financial analysis.
            4. MOTION: For Fiscal Year 2019-2020 AEMS should complete a compilation instead of a Financial Review
            5. ACTION: Passed unanimously

    b. Chair's Report
        i. Membership: Continued efforts to identify agency contacts. Other issues and reports as discussed earlier

ii. Executive Committee Report
1. Review of recent activities
a. Suspension of categorization of alternate destinations with deferral to agency medical directors.
b. Move forward with categorization under previous matrix
iii. Regional Update Report
1. Training programs are resumed with appropriate precautions including social distancing
2. Needed for essential training for safe care and certification requirements
3. Immunization programs: encouraged to have agencies maintain cohort of staff who are trained to administer immunizations
iv. Open forum
1. Gila River – seeking extended waiver for appropriately trained EMTs to administer immunizations

c. Board Transitions: None

V. State Report
a. BEMSTS Activities and Updates
i. New initiative to have EMS agencies on-line weekly to provide updates on availability of PPE with information to be available to state and federal agencies
ii. Article 9 Certificate of Need rules: draft being finalized
iii. Rule waiver (immunization) discussed earlier
1. Education still being impacted and requirements for additional medical direction
2. Creating path to immunization plan in conjunction with federal plan
iv. Discussion regarding position appointments
b. SHARE update: Final stages of report distribution
c. The Arizona Pre-Hospital Information & EMS Registry System (Az-PIERS) Update: None
d. Pediatric:
i. AEMS representative: Mickey Kovach

VI. Functional Group Review
a. Planning & Outreach
i. 2021 EMS Odyssey Conference
1. Planning one day conference partnering with The Emergency Nurses Association
2. Date TBD
3. 2021 Aces of Hearts & Heart to Heart Award Nomination: None
b. Patient Management
i. Categorization
1. Provisional Status for Free standing Emergency Departments: Brief discussion earlier in Chair's report
2. Categorization Questionnaires
a. Honor Health Sonora Crossing
i. MOTION: Accept and approve as submitted
ii. ACTION: Passed Unanimously
b. Abrazo Surprise Campus
i. MOTION: Accept and Approve as submitted
ii. ACTION: Passed unanimously
3. Banner Ocotillo will present at the September Functional Group.
ii. RED Book Update
1. Guidelines reviewed and presentation available on-line later today
2. Discussion re: need to review entire document
iii. Additional Reports: None
iv. AzCher: No report
c. Topical Focus/Lunch N Learn/Central Region Profile: Next functional group agenda is set

VII. Program and Committee Reports: None
VIII. Old Business: None
IX. New Business: ENA is looking for nominations
X. Call to the Public:
a. Received a small grant for IPIC Education and notices will be sent for virtual training
XI. Adjournment: 1:46pm