AEMS Board of Governors
February 19, 2020
Meeting Minutes

Board of Governor Members in Attendance: Peggy Baker; Marcia Barry, RN; Sheila Bryant, RN; Franco Castro-marin, MD; James Cunningham; Dan Didier; Bobbi Doss; Garth Gemar, MD; Mike Grant; Ryan Herold, RN; Robert Londeree, MD; Kathlleen Moore, RN; Tracy Moroney, RN; Martin Murphy; Mike Naehrbass; Sandy Nygaard; Ginny Orcutt, RN; Roy Ryals; Barb Schaffer, RN; Ryan Southworth, DO

Distinguished Guests in Attendance: Tracy Brooks, RN; Nicola Crim; David Dixon; Suzanne Buchanan, RN; Brenna Burns; Grace Watson; Kim Brooks, RN; Kayla Cole; Barbara Schaffer, RN; Phillip Johnson; Tomi St. Mars, RN; Casey Solem, MD; Gail Bradley, MD; Terry Mullins; Sara Latham, RN; Kendal Dold,RN; Bruce Barnhart; Eric Keppler; Mike Duran; and Joe Meier

I. Call to Order and Introduction of Guests: 12:08pm
II. Approval of Minutes
    a. MOTION: Approve the minutes as presented
    b. ACTION: Passed unanimously
III. Executive Director's Report
    a. Monthly Activities:
        i. Entering the conference season to coordinate the 20th Anniversary EMS Odyssey Conference.
        ii. 2020 National Rural EMS & Care Conference announcement: There is funding to support one attendee from the AEMS region.
    b. Member Orientation Review
        i. Session held after the last Executive Committee meeting
        ii. Will repeat as needed for new Board Members
    c. 2020 Membership campaign
        i. Ongoing efforts noted and Board Members are encouraged to review the distributed list for opportunities to support this effort.
    d. AzDHS Contract 2019-2020 Status: No updates
IV. Board Officers' Reports
    a. Treasurer's Report:
        1. Financial Reports
            a. MOTION: Accept the report as presented
            b. ACTION: Passed unanimously
        2. Native America Rural EMS Conference: Request for AEMS to support this conference as a tax-exempt organization. This has been discussed with the accountants to assure compliance with any applicable regulations. Letter of agreement outlining respective responsibilities has been drafted to be sent to the conference organizers. Conference to be held in April, 2020. There were no objections raised by the Board members present.
    b. Chair's Report
        i. Executive Committee Report
            1. Vision for 2020 and 2021: The committee identified the need to develop a strategic plan. Any volunteers from the Board are asked to contact Peggy or Dr. Gemar.
            2. Regional update report
            3. Open Forum: None
        ii. Board Transitions
            1. Elections:
                a. Vice-Chair, Board of Governors
                    i. Request for any nominations from the floor: None
                    ii. Motion to close the ballot passed unanimously
                    iii. Elected: Ryan Herold
                b. MOTION: destroy the ballots
                c. ACTION: Passed unanimously

2. Vacancies:
    a. Physician, Active in the Practice of Emergency Medicine and/or Pre-Hospital Administrative Medical Direction, Recommended by a Professional Association of Emergency Physicians

3. Announcements:
    a. The above vacancy is noted due to the resignation of Dr. John Gallagher from the Board.
    b. Per the bylaws, the Chairs of the Functional Groups are up for election. In addition, the Chairs of the Functional Groups must be associated with a dues-paying member.

V. State Report
- a. BEMSTS Activities and Updates
    - i. Brief overview of Rules open for comment
    - ii. Corona Virus information available on the website
- b. SHARE Update: 2019 Data in final submission phase
- c. The Arizona Pre-Hospital Information & EMS Registry System Update: None
- d. Pediatric: Update on available education.

VI. Functional Group Review
- a. Planning & Outreach
    - i. 2020 EMS Odyssey Conference
        1. Schedule is full and Board is encouraged to submit topics/speaker names for future conference or functional group presentations
        2. Reminder that any attendee can use PayPal for submission of registration fee even if not a member of PayPal
    - ii. 2020 Aces of Hearts & Heart to Heart Award Nomination Process:
        1. Deadline for submission is 3/15
- b. Patient Management
    - i. Categorization Update
        1. Next meeting will follow the March Functional Group on March 18
        2. The Carl T. Hayden Veteran's Administration Hospital will be submitting an application for General Emergency Department categorization following recent updates to their facility.
        3. With Dr. Gemar's election to Board Chair, a new Categorization Chair is needed. Any interested parties should reach out to Peggy and/or to Dr. Gemar.
    - ii. RED Book Update
        1. Central Arizona Regional Guidelines Update
            a. Each agency will develop roll-out plan to meet their specific needs
            b. AEMS will need to keep a copy of last year's guidelines for any future reference. AEMS should clearly identify any historic guidelines with information about the effective updates.
    - iii. Additional Reports: None
    - iv. Az Cher: No report.
- c. Topical Focus
    - i. March 18: Topics announced

VII. Program and Committee Reports: None

VIII. Old Business: None Reported

IX. New Business: None Reported

X. Call to the Public: None

XI. Adjournment: 1:02pm