AEMS Board of Governors
Wednesday, December 19, 2018
Meeting Minutes

Board Members in Attendance: Janet Backers, RN; Peggy Baker; Marcia Barry, RN; Barb Bovee, RN; Gail Bradley, MD; Sheila Bryant, RN; Jeff Case; Franco Castro-Marin, MD; Tom Cole; James Cunningham; Bobbi Doss; John Gallagher, MD; Garth Gemar, MD; Joe Gibson; Ryan Herold, RN; Andrew Johnston; Robert Londeree, MD; Mike Naehrbass; Mark Nichols; Sandy Nygaard; Chris Riddle; Roy Ryals; Barb Schaffer, RN; Ryan Southworth, DO; and Joseph Sucher, MD

Distinguished Guests in Attendance: Tracy Brooks, RN; Nicola Crim; Shannon Dunn, RN; Suzanne Buchanan, RN; Kendal Shannon-Dold, RN; Tiffany Fields; Eric West; Alyson Welch; Vince Podrybau; Quinn Bowyer; Mark Manor; Steve Maher, MD; Julie Augenstein; and Mike Grant.

I. Call to order: 12:05pm
II. Approval of Minutes
    a. MOTION: Approve as presented
    b. ACTION: Passed unanimously
III. Executive Director's Report
    a. Monthly activities
        i. Discussion of activities related to audit and time needed to prep all reports for contracted audit entity.
        ii. 2019 Membership Campaign: Brief discussion about alignment of fiscal year dates and the methodology of accrual vs cash accounting per discussion with the audit firm.
        iii. AzDHS contract 2018-2019 status: no update
        iv. Year-end review: Distributed
IV. Board Officers Report
    a. Treasurer's Report
        i. Financial Reports:
            1. MOTION: Accept with title changes to provide clarity in reporting
            2. ACTION: Passed unanimously
        ii. Audit
            1. Review of the audit report including timeline for next audit (every five years pending other directions of the Board)
            2. Review of accrual vs cash basis
            3. Reclassification of certain elements
            4. MOTION: Approve the audit as presented
            5. ACTION: Passed unanimously
    b. Chair's Report
        i. Executive Committee Report:
            1. Recognitions and Thanks
        ii. Open Forum: None
        iii. Regional Report:
            1. Update from Stroke Consortium to Valley Medical Director's Group
    c. Board Transitions:
        i. Elections
            1. Physician, Active in the Practice of Emergency Medicine and/or Pre-hospital Administrative Direction – Administrative Medical Director for Pre-hospital
                a. Steven A. Maher, MD, FACEP FAEMS ELECTED
                b. MOTION: Destroy the ballots
                c. ACTION: Passed unanimously

V. State Report
   a. BEMSTS Activities and Updates
      i. Report will be published regarding helicopter EMS utilization
      ii. Jan 24: statutory meetings
      iii. General update on pending workgroups
   b. SHARE Update: Defer to stroke group
   c. The Arizona Pre-hospital Information and EMS Registry System (Az-PIERS) Updates: No report
   d. Pediatric: No report

VI. Functional Group Review
   a. Planning & Outreach
      i. 2019 EMS Odyssey Planning Process
         1. Overview of highlights including rescue dog demonstration
         2. "Save the Date" postcards to be distributed in January
         3. Pre-conference: full day pediatric focus - $25.
         4. Full schedule has been completed
         5. Nursing tract (in collaboration with the Emergency Nurses Association)
         6. Scholarships available for rural providers (cost of conference)
         7. Full brochure to be available in February
      ii. 2019 Aces of Hearts & Heart to Heart Awards
         1. Several nominees for the Heart to Heart award have been identified
         2. Aces of Hearts information coming in February (Heart Month)
   b. Patient Management
      i. Categorization Update: No report
      ii. RED Book Update
         1. Review of changes
            a. Increasing stroke window from 4 to 24 hours
               i. Representatives will be presenting data and changes at the next functional group. Stroke coordinators will update the EDs
               ii. Large Vessel Occlusion (LVO) screening being implement ted
         2. Discussion regarding dates contained in various components of the RED Book protocols (reviewed/revised) and need to affirm status.
            a. Need to prioritize and continue work on fully reviewing the entire document
            b. Consideration of focused group to meet following the Functional Group meeting
         3. MOTION: Approve with changes to seizure protocols and clarification coming for Trauma.
         4. ACTION: Passed unanimously
      iii. Additional Reports: No reports
      iv. AzCher: No report
   c. Topical Focus/Lunch N Learn
      i. Review of January meeting plan

VII. Program and Committee Reports: None

VIII. Old Business
   a. Review of audit status: Per previous board motion, a full audit to be performed every five years. The cost differential was negligible and any change to this schedule will be at the direction of the Board.

IX. New Business: None

X. Call to the Public: None

XI. Adjournment: 1:17pm