AEMS Board of Governors
October 17, 2018
Meeting Minutes

Board Members in Attendance: Janet Backers, RN; Peggy Baker; Chris Barden; Marcia Barry, RN; Barb Bovee; Gail Bradley, MD; Sheila Bryant, RN; Franco Castro-Marin, MD; Tom Cole; James Cunningham; Dan Didier; Bobbi Doss; John Gallagher, MD; Garth Gemar, MD; Joe Gibson; Toni Gross, MD; Ryan Herold, RN; Andrew Johnston; Robert Londeree, MD; Kathleen Moore, RN; Mike Naehrbass; Mark Nichols; Sandy Nygaard; Ginny Orcutt, RN; Chris Riddle; Roy Ryals; Barb Schaffer, RN; Ryan Southworth, RN; Ryan Southworth, DO; and Joseph Sucher, MD

Distinguished Guests in Attendance: Kim Brooks, RN; Tracy Brooks, RN; Mickey Kovach, RN; Joyce Doninse; Phillip Hohnson; Kayla Cole; Joseph Winchell; Alyson Welch; Tiffany Fields; Albert Razo; Laura Dix; Julie Augenstan; Nancy Mitchell, RN; Eric Keppler; Mary Manor; Chuck Boutan.

I. Call to Order: 12:10pm
II. Approval of Minutes
    a. MOTION: Approve the minutes as presented
    b. ACTION: Passed unanimously
III. Executive Director's Report
    a. Monthly Activities
        i. Audit: expect completion by the December Board Meeting
            1. Providing additional information and updating financial files in Quick Books
        ii. Ongoing work with meeting coordination
    b. 2018 Membership Drive
        i. Final dues submitted: $56,500
        ii. Discussion regarding timing of dues drive
        iii. Kick off for 2019 membership
    c. AzDHS Contract status: No report
    d. Year End Review:
        i. Members and guests present encouraged to submit information about various committee activities
IV. Board Officers' Reports
    a. Treasurer's Report
        i. Financial Reports
            1. MOTION: Accept financial reports as presented
            2. ACTION: Passed unanimously
        ii. Employee Benefit Time
            1. MOTION: Approve 15 days annual vacation leave for Peggy Baker retroactive to the beginning of the last fiscal year.
            2. ACTION: Passed unanimously
        iii. Audit status: Brief update provided regarding ongoing work with auditors involving Treasurer and Executive Director.
    b. Chair's Report
        i. Executive Committee Report
            1. Conference activity: Defer to Functional group report
            2. Categorization focus: Discussion regarding focus and scope of categorization. Dr. Bradley encourages members present to provide feedback for categorization committee.
        ii. Open Forum: none
        iii. Regional update report
            1. Fire school conference: AEMS provided significant speaker support and hope to expand in the future
        iv. Recognition
            1. Dr. Toni Gross: for her years of service and substantial contributions to AEMS and to the pediatric community at large. Dr. Gross is moving out of state.
            2. Tracy Schlosser, RN: in memoriam for her dedication to the EMS community and her years of service on the Board
            3. Peggy Baker, Executive Director: for 20 years of dedicated service to the EMS community and her service to the organization. Under Peggy's direction, the EMS Odyssey conference and provider grant processes have provided the region with significant support.
    c. Board Transitions: Dr. Gross's position will be published and replaced at the next board meeting.

V. State Report
- a. Ongoing activities
  - i. Review of rules process
  - ii. Review of drug list
  - iii. Review of opioid overdose numbers following governor's emergency declaration
- b. Share Report:
  - i. Website being updated
  - ii. 2017 reports have been distributed
  - iii. CRC Hospital meeting on 10/22
    1. Members present encouraged to make sure that data have been submitted
  - iv. Review of upcoming CPR university courses
- c. Az-PIERS update:
  - i. CMS and AHCCCS approval to map AzPIERS and mandatory reporting to provide outcome information
  - ii. EMS council update of Premier EMS Agency requirements
- d. Pediatrics: No report

VI. Functional Group Reports
- a. Planning and Outreach
  - i. 2019 EMS Odyssey Planning Process
    1. The group has been approached to join with ENA for nursing tract
    2. Looking closely at the agenda/schedule
       - a. Shorter breaks
       - b. More general sessions
       - c. Shorter second day with plan to end the conference at 2:15pm
    3. Thursday: social gathering after the conference
    4. Pre-conference: pediatric content with lectures and hands-on training
  - ii. 2019 Aces of Hearts & Heart to Heart Awards: Several recipients for the Heart to Heart award have been identified.
- b. Patient Management
  - i. Categorization Update
    1. Dignity Health AZ General Hospital Mesa – opening 11/12/18
       - a. MOTION: Approve the categorization application as submitted
       - b. ACTION: Passed unanimously
    2. General discussion about updating the matrix and defining the focus of AEMS categorization
  - ii. RED Book Update
    1. 11/14 will be the next meeting of the Valley Medical Directors: representatives of the stroke consortium will attend to discuss stroke center issues/criteria
  - iii. All Chapter review and Update Project: No report
  - iv. Additional Reports: none
  - v. AzCHER
    1. Brief overview
    2. Funds are available for PPE for members including Ebola specific PPE
- c. Topical Focus
  - i. Discussion of locations
  - ii. Dan Brooks from the Banner Toxicology/Poison Center
  - iii. Rural Health Initiatives

VII. Program and Committee Reports: None

VIII. Old Business: None

IX. New Business: None

X. Call to the Public: None

XI. Adjournment: 1:14pm