AEMS Board of Governors Meeting
August 15, 2018
Minutes

Board of Governors in Attendance: Janet Backers, RN; Marcia Barry, RN; Gail Bradley, MD; Sheila Bryant, RN; Franco Castro-Marin, MD; Tom Cole; Dan Didier; Bobbi Doss; John Gallagher, MD; Garth Gemar, MD; Joe Gibson; Toni Gross, MD; Ryan Herold, RN; Andrew Johnston; Kathleen Moore, RN; Mike Naehrbass; Mark Nichols; Sandy Nygaard; Ginny Orcutt, RN; Chris Riddle; Roy Ryals; Barb Schafer, RN; Joseph Sucher, MD;

Distinguished Guests in Attendance: Suzanne Buchanan; Chip Finch, MD; Kayla Cole; Paul Honeywell; Mickey Kovach, RN; Jason Pope; Bruce Horwood, MD; Michelle Angel; Cori Hayes; Brett Burgett; Phillip Johnson; James Cunningham; Kim Wright; and Alyson Welch.

I. Call to order and introduction of guests: 12:05 pm
II. Approval of Minutes
    a. MOTION: Approve the minutes with a correction to the attendance list of Barb Shaffer's last name.
    b. ACTION: Passed unanimously with correction noted.
III. Executive Director's Report
    a. Monthly Activities: Review of submitted activity sheet in Peggy's absence
    b. 2018 Membership Campaign:
        i. Review of the dues submitted and comparison to budgeted dues revenue
        ii. Tom Cole will work with Peggy on reformatting the membership list to reflect category of member. The Board Member serving that category will reach out to those members for dues support.
    c. AzDHS Contract 2017-2018 and 2018-2019 status:
        i. 2017-2018 contract year under financial review at this time
        ii. No information has been received yet on the 2018-2019 contract. Peggy has reached out to AzDHS to determine status. She has been told that the contract will be coming with approximately the same terms. There is no information yet about funding for pediatric education as has been received in previous years.
IV. Board Officers' Reports
    a. Treasurer's Report:
        i. Financial Reports
            1. Review of final net revenue and anticipated adjustments/accruals
            2. MOTION: Pass the financial statements as presented
            3. ACTION: Passed unanimously
        ii. Budget:
            1. Review of major changes from current budget include
                a. Conservative projections for the conference financial performance
                b. Deletion of state contract money previously received for pediatric training. If it is included there will be a positive variance for this revenue.
                c. Slight reduction in dues based on current projections
                d. Additional money allocated for upgrade of computer/software.
            2. MOTION: Pass the 2018-2019 budget as presented
            3. ACTION: Passed unanimously
    b. Chair's Report
        i. Executive Committee Report
            1. Discussion regarding conference planning, budget/dues
            2. Discussion regarding categorization of stroke centers. This will be presented at the upcoming Valley Medical Directors Group and potentially at the AEMS Functional Group.
        ii. Open Forum: None
        iii. Regional Update Report
            1. Fire School scheduled for early September. Thanks to those from the AEMS Board who have supported this work including provision of speakers.
    c. Board Transitions:
        i. Elections/Recommendations:
            1. Citizen of the AEMS Region
                a. Elected: James Cunningham
            2. State Committee Positions
                a. Education:
                    i. Recommended: Ryan Herold

b. Protocols, Medications & Devices Committee:
    i. Recommended: Jason Payne

V. State Report
- a. BEMSTS Activities and Updates
    - i. Next regularly scheduled meetings will be in September
    - ii. Revisions to base hospital rules are underway
    - iii. Ben Fischer has been hired as a replacement to Taylor George
- b. SHARE Update: Reports are being finalized
- c. AZ-PIERS (Arizona Pre-Hospital Information and EMS Registry System)
    - i. Premier Agency Data workgroup recommendations
        1. Focus on time sensitive populations and critical core data values
        2. Plan to have a user group meeting each May and process recommendations for implementation the following January
        3. This year's information will not affect the status of any CON
- d. Pediatric: No report

VI. Functional Group Review
- a. Planning and Outreach
    - i. 2019 EMS Odyssey Planning Process
        1. Review of other regional conference dates and potential impact on the AEMS conference
        2. Date will remain as previously advertised
        3. The planning committee will evaluate other potential venues
        4. Members of the Board are encouraged to suggest speakers and encourage attendance
    - ii. 2019 Aces of Hearts and Heart to Heart Awards: continued work on identification of potential recipients.
- b. Patient Management
    - i. SE Sector Transfer of Care Committee
        1. MOTION: To sunset the SE Sector Oversight Committee
        2. ACTION: Passed unanimously
        3. Discussion regarding communication pathways for future identification of issues or best practices that may be of interest to regional individuals/agencies/facilities outside of the sector
    - ii. Categorization update
        1. Brief discussion of facility status across the region
        2. Discussion of stroke centers and categories as presented in the Chair's report
    - iii. RED Book Update
        1. All chapter review and update project
            a. Meeting scheduled for November 11 at PCH. Any individuals interested in presenting should contact Alyson Welch for specific times being allotted.
            b. Additional Reports: None
    - iv. AzCHER: Recruiting for anyone interested is participating with the Medical Surge Plan Subgroup.
- c. Subcommittees/Work Groups: No reports

VII. Program and Committee Reports: No reports

VIII. Old Business: None

IX. New Business: None

X. Call to the Public: None

XI. Adjournment: 12:52 pm

Respectfully submitted by Marcia Barry, RN