**AEMS Board of Governors**

**August 16, 2017 – Wednesday**

Tempe History Museum • 809 East Southern Avenue • Tempe, AZ

**Meeting Minutes**

**I. Call to Order and Introduction of Guests**

No new guests

**II. Approval of Minutes**

Minutes approved

**III. Executive Director's Report**

A. 2017 & 2018 Membership Campaign

2017 Membership dues fell approximately $18,000 short of goal. We need to conduct more outreach.
2018 membership dues campaign will kick-off in October

B. Monthly Activities

Busy with fiscal year closure activities. Began coordinating documents for financial review. Began working on conference. Assisted Categorization Committee with revisions to Chapter 7, RED Book.

C. AZDHS Contract 2017-18 Status

The 2017 contract has been closed – last payment was received. 2018 contract now in progress.

D. Constant Contact/Social Media

AEMS is using a new email marketing software called Contant Contact – provides flexibility in designing emails as well as other optional features including RSVP. We are still updating our master mailing list – numerous EMS contacts are missing from several agencies/hospitals – please help us update our list so that everyone may be informed. We are enhancing our social media presence with homegrown content including videos. All content welcome.

**IV. Board Officer's Report**

A. Treasurer's Report – *Roy Ryals*

1. Financial Reports
   Roy reviewed the Financial reports – all were approved.
2. Budget
   Budget was deferred until October to ensure inclusion of some delayed adjustments to year end receivables and payables.
3. Financial Review Engagement
   Board approved engagement of accountants to implement a financial review covering our fiscal year 2016-17.

B. Chair's Report – *Gail Bradley, MD*

1. Executive Committee Report
   Dr. Bradley reminded everyone about the importance of paying membership dues.
   Dr. Bradley discussed the progress made at the RED Book meeting with the Valley Medical Director's group. Dr. Bradley thank Alyson Welch for all her work with making the RED Book changes.
2. Open Forum
   Exploring name change for Valley Medical Director's group.
3. Regional Update Report was provided.
4. Board Vacancy Elections were held.
   a. Representative of the Administration of Non-Trauma Center Hospital – Dan Didier with Abrazo Scottsdale Campus was elected.
   b. Representative Recommended by a Statewide Fire District Association – Chris Barden with the Arizona Fire Districts Association was elected.
5. October Annual Meeting Planning & Service Award Nominations
   Please submit nominations of candidates for AEMS Service Awards – those individuals who have provided extraordinary service to AEMS. Awards will be presented during October Board meeting.

**V. State Report**

A. BEMSTS Activities and Updates

An update was provided on the status of Narcan reporting. Additional funding was provided to State on data collection. A meeting was to be held within the week of Premiere Agency for the recognition of agencies.

B. SHARE Update – *Alyson Welch*
Alyson announced that her postion will be returning under University of Arizona but her responsibilities will remain the same. Submit your report to Bruce Barnhart.

**VI. Functional Group Review**

A. Planning & Outreach – *Sandy Nygaard*
1. 2018 EMS Odyssey Conference Report – *Sandy Nygaard*
The conference will be held on May 10-11, 2018 at the Desert Willow Conference Center in Phoenix. The 2018 EMS Odyssey schedule is ALL confirmed. The Pre-Conference will be held on May 9 and there will be two parts – morning session on vets and suicide awareness and afternoon session on LVADs which will be interactive.
2. 2018 EMS Recognition Awards Report – *Sandy Nygaard*
Start thinking NOW about Aces of Hearts nominations. Also, please let us know if you know of any citizen saves deserving of the Heart to Heart awards.

B. Patient Management – *John Gallagher, M.D.*
1. Stroke Update
a. Barrow Emergency Stroke Treatment Unit (BESTU) – *Gabe Gabriel, RN*
Gabe provided an update on the Barrow Emergency Stroke Treatment Unit (BESTU) and when it will become operational.
2. Categorization Update – *Garth Gemar, MD*
Dr. Gemar reported that Categorization, Chapter 7 is in the process of a rewrite – changes will be presented at our next Functional Group meeting with final approval anticipated during October Board meeting. Questions still arise about satellite emergency centers.
3. RED Book Update – *Alyson Welch*
There are changes being made to ketamine dosages that have not yet been approved. Alyson can send list if requested.

C. Subcommittees / Work Groups
1. Website/Social Media/Community Outreach
Working on updating AEMS contact master mail list. Looking for volunteers to help with social media, including content.

**VII. Program and Committee Reports**
None

**VIII. Old Business**
None

**IX. New Business Report**
1. Dr. Toni Gross addressed exploring the opportunity to combine pediatric protocols included in adult. All algorithms will be on same page (adult and pediatric). This is national trend.

**X. Call to Public**
None

**XI. Adjournment**
1:35 pm