AEMS Board of Governors
February 15, 2017
Tempe History Museum Community Room 809 E Southern Ave Tempe, AZ
Minutes

Board of Governors Members in Attendance: Marcia Barry, RN; Gail Bradley, MD; Franco Castro-Marin, MD; Paul Dabrowski, MD; John Gallagher, MD; Garth Gemar, MD; Joe Gibson; Toni Gross, MD; Rebecca Haro; Ryan Herold, RN; Andrew Johnston; Robert Londeree, MD; Terry Mason, RN; Kathleen Moore, RN; Mike Naehrbass; Mark Nichols; Sandy Nygaard; Ginny Orcutt, RN; Roy Ryals; Tracey Schlosser, RN; Mary White, RN; and Laurie Wood, RN

Distinguished Guests in Attendance: Tricia Davison; Barbara Schafer; Robert Maestas; Tracy Brooks, RN; Mickey Kovach, RN; Joseph Winchell, DO; Sheila Bryant, RN; and J. Early.

I. Call to order and introduction of guests: 12:04pm
II. Approval of Minutes
    a. MOTION: Approve the minutes as presented
    b. ACTION: Passed unanimously
III. Executive Director's Report
    a. 2017 Membership Campaign: Members present encouraged to review the paid membership listings for respective agencies/facilities. Dues account for a significant amount of the operating funds needed to support key regional activities. Application forms are included in the Board packets.
    b. Monthly activities: Written report distributed to the members present
        i. Update regarding bookkeeping support: Identified need to secure new support. Peggy is contacting optional services and will coordinate with the treasurer
        ii. The laptop computer had a serious technical issue and Peggy worked with the treasurer to move financial information to electronic cloud storage. This will enable safe archiving of all organization financial information and be cost neutral as related to update costs for the financial software.
        iii. Peggy is requesting that the Board assist in identification of topics for the Functional Group "lunch and learn" sessions.
        iv. Kick-off for the Aces of Hearts awards. The deadline for submission is April 15 and all submissions need to include a JPEG photo of the nominee
    c. AzDHS Contract 2016-2017 Status: No update
IV. Board Officers' Reports
    a. Treasurer's Report
        i. Financial Reports:
            1. MOTION: Accept as presented
            2. ACTION: Passed unanimously
            3. Roy is pursuing identification of the Regional EMS councils as possibly qualifying as charitable organizations for Arizona tax purposes.
    b. Chair's Report
        i. Executive Committee Report
            1. Members present encouraged to support the Aces of Hearts recognition awards
            2. DHS is pursuing a Medical Director recognition process
            3. Law enforcement application process for Naloxone. Applications are available on the AzDHS website
            4. Future board elections: ED Physician representing a non-trauma center will be on the April agenda.
            5. Free standing emergency department categorization: discussed at the Board meeting in October, 2016 and the Functional Group. The issue was referred to the Valley Medical Directors for input. Will be reviewed in the categorization committee report further in this agenda
        ii. Board Orientation follow-up: no further feedback
        iii. Regional Update Report: No report
        iv. Elections (positions announced 1/11/17)
            1. Nominations
                a. MOTION: Close nominations
                b. ACTION: Passed unanimously

2. Vice Chair, Executive Committee, AEMS Board of Governors
    a. Garth Gemar, MD – Elected
3. State Committee Representatives – State Trauma Advisory Board and the EMS Council
    a. STAB: Roy Ryals – Elected
    b. EMS Council: Joe Gibson – Elected
4. Ballots:
    a. MOTION: Destroy the ballots
    b. ACTION: Passed unanimously

V. State Report
- a. BEMSTS Activities and Updates: General update
- b. SHARE Update: No update
- c. The Arizona Pre-Hospital Information and EMS Registry System (Az-PIERS) updates: no update

VI. Functional Group Review
- a. Planning and Outreach:
    - i. 2017 EMS Odyssey Conference
        1. Brochure now finalized – electronic version will be available soon with print copy to follow
        2. Significant pediatric training track Pediatric Disaster Preparedness Training
        3. Pre-Conference: Train the trainer "Stop the Bleed"
        4. Board members encouraged to support the conference by identifying sponsors and exhibitors
    - ii. 2017 EMS Recognition Awards: As noted earlier
    - iii. Community Outreach: No report
- b. Patient Management
    - i. Transfer of Care and EMSystem Update
        1. Report provided
        2. General discussion regarding transfer from pre-hospital to transport agency and offload information availability
        3. Categorization Update
            a. Dignity Health Arizona General Hospital – Mesa campus
                i. MOTION: approve categorization as General Emergency Department
                ii. ACTION: Passed unanimously
            b. Status of Satellite (Free-Standing) Emergency Centers
                i. MOTION: Maintain current categorization criteria and process
                ii. Discussion: Functional Group passed a motion recommending elimination of categorization process for this category.
                iii. ACTION: Passed
        4. RED Book Update: No report
        5. Stroke Centers: General review of ongoing discussions

VII. Program and Committee Reports
- a. All reports are to be submitted electronically
- b. No further information provided

VIII. Old Business: None

IX. New Business:
- a. Spinal Motion Restriction Study: Summary presentation provided

X. Call to the Public: None

XI. Adjournment: 1:30pm

Respectfully submitted by Marcia Barry, RN