AEMS Board of Governors
Meeting and Member Orientation Meeting Minutes
December 21, 2016

Board Members in Attendance: Janet Backers, RN; Peggy Baker; Marcia Barry, RN; Gail Bradley, MD; Dan Bramble; Franco Castro-Marin, MD; Tom Cole; Larry Contreras; John Gallagher, MD; Garth Gemar, MD; Joe Gibson; Toni Gross, MD; Rebecca Haro; Andrew Johnston; Robert Londeree, MD; Kathleen Moore, RN; Mark Nichols; Sandy Nygaard; Ginny Orcutt, RN; Ronalee Quarles; Roy Ryals; Mary White, RN; and Laurie Wood, RN

Distinguished Guests in Attendance: Kim Brooks, RN; Tracy Brooks, RN; Lon Leonella; Richard Quarles; Paul Honeywell; Barb Bovee, RN; Mickey Kovach, RN; Alyson Welch; Shaun Sled; Barbara Schaffer, RN; Robert Maestas; Dan Jarrett; and Sheila Bryant, RN

I. Call to Order and Introductions: 12:08pm
II. Approval of Meeting Minutes
    a. MOTION: Approve the minutes as submitted
    b. ACTION: Passed unanimously
III. Executive Director's Report:
    a. Future reports will be submitted and available electronically
    b. Updating all financial entries for fiscal year end
    c. Orienation for Dr. Bradley
    d. State Regions meeting
    e. Ongoing conference work (6/1-2/2017)
    f. Membership campaign ongoing work
    g. Finalizing general orientation for the Board
        i. Board manual on website so that updates will be current
IV. Board Officers' Reports
    a. Treasurer's Report
        i. Financial Report
            1. MOTION: Accept the financial report as presented
            2. ACTION: Passed unanimously
        ii. Financial Review
            1. Presentation by Lois Wienshienk and Duane Eckelberg:
                a. Differences between various types of financial analysis
                b. Review of results
            2. MOTION: Accept the financial review as presented and distributed
            3. ACTION: Passed unanimously
    b. Chair's Report
        i. Meeting at AzDHS regarding stroke protocols with emphasis on patients with presumed large vessel strokes
            1. Limited EMS representation
            2. Members of the Board are encouraged to submit feedback via the public comments link (Peggy will send to the Board)
            3. Dr. Bradley will draft letter from AEMS with feedback from the EMS perspective
        ii. Needs assessment
            1. Results distributed
            2. Free text comments were very helpful
            3. Standing committee reports to be submitted electronically for members of the Board to review prior to the Board meeting (to begin in 2017)
            4. Meeting locations for Board and Functional Group meetings: still under review
                a. Comment from member of the board to remember the far east and southern parts of the region would be disadvantaged if meetings move too far west in the valley. Dr. Bradley stated that the intent is to remain as centrally located as possible with other considerations (parking, room space, audiovisual capability)
                b. Goal for all agenda's is to minimize duplication when appropriate to do so.

V. Miscellaneous Reports
   a. RED Book
      i. Table of contents to be updated tomorrow. Discussion regarding new sepsis protocol and potential impact on hospital metrics. Dr. Bradley stated that the hospital marker would be time of arrival at the facility.
      ii. MOTION: Approve updates as presented
      iii. ACTION: Passed unanimously
   b. Other: None

VI. Adjournment: 12:38pm
   a. The formal business meeting is adjourned at this time to allow for orientation for new board members. All other members are encouraged to stay if interested.