AEMS Board of Governors
October 19, 2016
Tempe History Museum, 809 E Southern Ave, Tempe AZ

Board of Governors in Attendance: Janet Backers, RN; Peggy Baker; Marcia Barry, RN; Gail Bradley, MD; Dan Bramble; Franco Castro-Marin, MD; Tom Cole; Larry Contreras; John Gallagher, MD; Garth Gemar, MD; Toni Groos, MD; Rebecca Haro, MD; Ryan Herold, RN; Robert Londeree, MD; Terry Mason, RN; Mike Naehrbass; Julie Nunley, RN; Sandy Nygaard; Ginny Orcutt, RN; Ronalee Quarles; Roy Ryals; Mary White, RN; and Laurie Wood, RN

Distinguished Guest Sign-In: Paul Honeywell; Kimberly Brooks, RN; Barbara Schafer, RN; Tracy Moroney, RN; Mickey Kovach, RN; Barb Bovee, RN; Lon Leonelle; Wayne Clonts; Mike Dilley; Dan Jarrett; Tracy Brooks; Kyle Henson; Bill Daniell; David Pohlman; Alyson Welch; Albert Razo; Monique Lind; Sheila Bryant, RN; Mike Beilfuss; Bruce Horwood, MD; Joe Winchell, DO; David Harden; and Terry Mullins

I. Call to Order and Introduction of Guests: 12:12pm
II. Approval of Minutes
    a. MOTION: Pass as amended with correction of names in attendance roster
    b. ACTION: Passed unanimously
III. Executive Director's Report
    a. 2017 Membership Campaign
        i. Today marks the kick-off of annual campaign
        ii. Applications are in Board Member packets
    b. Monthly Activities
        i. Coordination of Executive Committee meeting
        ii. Preparation of budget and completion of financial review. Accountants will present the results of the Financial Review at the December meeting so as to be available for any questions.
        iii. Additional work
            1. Filing all required reports including payroll taxes, corporation commission, federal reports.
            2. Coordination of the service award
        iv. Website maintenance and migration
            1. Some short term issues with email
            2. Server upgrade to new site should provide improved security
        v. Coordination of election information
        vi. Support communication regarding categorization question
    c. AzDHS Contract 2016-2017 status: No new information
IV. Board Officers' Report
    a. Treasurer's Report
        i. Financial Reports
            1. MOTION: Accept financial reports as presented
            2. ACTION: Passed unanimously
        ii. Financial Review Status
            1. Presentation of review deferred to the December meeting to accommodate presence of accountants to answer questions
            2. Brief discussion of results
    b. Interim Chair Report
        i. Executive Committee
            1. Review of positions and nominations for elections
            2. Discussion regarding communication from AzDHS related to free-standing Emergency Departments and how they are/should be reflected on the EMResource System. AEMS communicated a request for clear identification on the System that these facilities are separate from full-service acute care hospitals. General discussion followed about AEMS role in categorization of these types of entities and potential issues. The topic is being reviewed by the Categorization Committee for further communication.
        ii. AEMS Committee Reports: Deferred
        iii. Regional Update: No report
        iv. Service Award: Presented to Dr. Robert Londeree for his outstanding service to AEMS and his commitment to the EMS community.
        v. Elections:
            1. All nominees present were offered the opportunity to address the Board. There were no nominees from the floor.
                a. MOTION: Close nominations for all open positions
                b. ACTION: Passed unanimously

            2. Results
                a. Chair of AEMS:
                    i. Gail Bradley, MD, Emergency Physician, Non-Trauma Center Hospital

b. One Representative from an EMCT Training Program:

i. Andrew Johnston, Arizona Academy of Emergency Services

c. One Representative Serving as an Emergency Physician, Trauma Center Hospital:
   i. Franco Castro-Marin, MD, Honor Health Scottsdale Osborn Medical Center

d. One Representative of the Administration of Hospitals, Non-Trauma Center Hospital:
   i. Janet Backers, RN, Tempe St. Luke's Medical Center

e. One Representative Recommended by a State Ambulance Association:
   i. Joe Gibson, Arizona Ambulance Association

3. Results announced to the Board
   a. MOTION: Destroy the ballots
   b. ACTION: Passed unanimously

V. State Report
- a. BEMSTS Activities and Updates
  - i. General updates regarding use of autonomous vehicles, Treat/Refer activities and ongoing work with AHCCCS/CMS
  - ii. Website updates
  - iii. Trauma rules
- b. SHARE: General information regarding upcoming meetings
- c. Arizona Pre-Hospital Information and EMS Registry System (Az-PIERS) Updates: Ready to accept data from all sources

VI. Functional Group Review
- a. Planning & Outreach
  - i. 2016 EMS Odyssey Overview: No report
  - ii. 2017 Ems Odyssey Conference: soliciting support for health fair. The Board is encouraged to seek support from their respective agencies/facilities. Anyone having information regarding potential speakers, specifically pediatrics, is encouraged to contact Sandy Nygaard or Peggy Baker.
  - iii. 2017 EMS Recognition Awards: Currently reviewing types of awards
  - iv. Disaster Preparedness: Brief review of summer activities, conferences, and committee meetings
  - v. Rural Outreach: No report
- b. Patient Management
  - i. Transfer of Care and EMSystem Update
    1. Sector Reports: None
    2. Administrative Oversight Committee – Status Report
       a. Brief review of episodes of simultaneous diversion
       b. Next meeting in December
    3. Categorization Update: Review of Free-Standing Emergency Departments discussed in Interim Chair's report
    4. RED Book Update
       a. Presentation of components of the Treat/Refer Guidelines
          i. MOTION: Remove page identifying Behavioral Health facilities willing to accept patients directly from EMS.
          ii. ACTION: Passed unanimously
          iii. MOTION: Accept the Treat/Refer optional protocols as amended previously.
          iv. ACTION: Passed unanimously
    5. Stroke Centers
       a. Phoenix Stroke Workgroup to be meeting with local neurosurgeons
       b. Anticipate new rules/guidelines to be published
    6. EPCR: No report
    7. Behavioral Health: No report

VII. Program and Committee Reports
- a. EMS Council: General update
- b. STAB: Written report circulated
- c. EMSC: Written report circulated. Next PACES meeting to be held on 11/1.
- d. PMD: General update
- e. Community Integrated Paramedicine: General update
- f. REMS/ROCC: No report
- g. Phoenxi/ East & West Valley Consortiums: General update on meeting schedules
- h. Other Committees: No report

VIII. Old Business: None

IX. New Business: Request for feedback and brief discussion regarding need for a legible signature from staff at receiving facilities.

X. Call to the Public: None

XI. Adjournment: 2:00pm