AEMS Board of Governors Meeting
August 17, 2016
Minutes

AEMS Board of Governors Members in Attendance: Marcia Barry, RN; Gail Bradley, MD; Larry Contreras; Tom Cole; Paul Dabrowski, MD; John Gallagher, MD; Garth Gemar, MD; Toni Gross, MD; Ryan Herold, RN; Kathleen Moore, RN; Mike Naehrbass; Mark Nichols; Julie Nunley, RN; Mark Nichols; Julie Nunley, RN; Sandy Nygaard; Ginny Orcutt, RN; Roy Ryals; Mary White, RN; and Lauire Wood, RN

Distinguished Guest Members in Attendance: Barbara Schaffer, RN; Kimberly Brooks, RN; David Harden; Lon Leonetta; Sheila Bryant, RN; Monique Lind; Mickey Kovach, RN; Mike Hauman; Kyle Henson; Summer Mag0teaux, RN; Tracy Brooks; Barb Bovee, RN; Jerry Ollier; Daniel Didier; Gary Benson; Joseph Early; Shane Kelber; Allen Blaine; Ithan Yahofsky; Martin Hernandez; and Tammy Eydelier

I. Call to Order and Introduction of Guests: 12:10pm
   a. Dr. Garth Gemar chair for this meeting in Dr. Londeree's absence
II. Approval of Minutes
   a. MOTION: Accept the minutes as presented
   b. ACTION: Passed unanimously
III. Executive Director's Report:
   a. Peggy is absent and the detailed report is deferred to the next meeting
IV. Board Officer's Report
   a. Treasurer's Report
      i. Financial reports: endo fo fiscal year
         1. MOTION: Approve the financial reports as presented
         2. ACTION: Passed unanimously
      ii. Budget:
         1. Review recommendations: change "hotel" to "conference center"
         2. MOTION: Approve with above change
         3. ACTION: Passed unanimously with correction noted
      iii. Financial Review:
         1. Discussion regarding budget for next year and benefit/opportunity of full audit vs financial review. Roy noted that a full audit would be a significant increase in cost and require selection of a different accounting company. Discussion by members of the board regarding value in performing a full audit on a periodic basis. It was noted that the contract with AzDHS does not include language mandating any specific financial oversight process. Members of the board request that an audit be included in the next budget cycle
         2. MOTION: complete a financial review for 2016
         3. ACTION: Passed unanimously
   b. Chair's Report
      i. Executive Committee Report
         1. Discussion topics included financial oversight strategy including exploration of funding sources, rural membership opportunities.
         2. Recommendation that the dates for the upcoming EMS Odyssey are moved to June 1-2, 2017.
         3. October board meeting: Plan for 30-45 minutes for new member orientation
         4. Discussion re: Board assessment format
      ii. AEMS committee reports: Deferred
      iii. Regional Update Report: Deferred
V. State Report
   a. BEMSTS Activities and Updates:
      i. Overview provided of training activities related to mass shootings, rules process and statutory meetings to be held in September
   b. Share Update:
      i. 2015 Data overview provided
      ii. Pre-hospital reports have been distributed
      iii. Next meeting for hospitals to be held 11/2 from 1-3pm
      iv. Next CPR University to be held 9/22-3 at Banner Mesa Corporate Office
   c. Arizona Treat and Refer Recognition Program
      i. Presentation by Dr. David Harden
         1. Program purpose, role of BEMSTS, definitions, agency roles/responsibilities, resources
   d. Az Pre-Hospital Information and EMS Registry System (AZ-PIERS) updates
      i. Version 2 will be migrating to Version 3
      ii. Quarterly reports to be distributed in the near future

VI. Functional Group Review
- a. Planning and Outreach
  - i. 2016 EMS Odyssey Overview: Deferred
  - ii. 2017 EMS Odyssey Conference
    1. Meetings will continue to be held immediately prior to the Board meetings
    2. New conference dates: June 1-2, 2017
    3. Pre-conference topic: Stop the Bleeding campaign
       - a. Train the trainer
    4. New format:
       - a. General session in the AM
       - b. Afternoon to be split into 2 tracks
    5. Evaluate and support the target audience
  - iii. EMS Recognition awards: Ongoing work to support the awards with evaluation of presentation format
  - iv. Disaster Preparedness: No report
  - v. Rural Outreach: Review discussion at the Executive Committee regarding development of a strategy to identify rural stakeholder needs
- b. Patient Management
  - i. Transfer of Care and EMSystem Update
    1. Sector updates: No reports
    2. Administrative Oversight Committee – Status Report
       - a. Discussion regarding Hospital System interactions (primarily Dignity, Banner, and Iasis)
       - b. Individual meetings to review goals, best practices
         - i. Pre-hospital opportunities
           1. Treat/Refer
           2. Utilization of free-standing Emergency Departments
           3. Recognition of “Divert” status
           4. Timely drop-offs
           5. Meet with Regional Behavioral Health Authority members
         - ii. Hospital Opportunities
           1. Staffing increases during peak volume months
           2. Identify and implement formal ambulance drop-off areas
           3. SE Sector diversion rotation scheme
       - c. Hours for June/July unremarkable
       - d. Next meeting October 11, Mesa Fire at 11am
  - ii. Categorization Update: No update
  - iii. RED Book Update
    1. Treat and Refer protocols: Deferred
  - iv. Stroke Centers: No report
  - v. EPCR: No report
  - vi. Behavioral Health: No report

VII. Program and Committee Reports
- a. EMS Council: Next meeting 9/15
- b. STAB: Next meeting 9/15
- c. EMSC: No report
- d. PMD: Guidelines to be presented at next meeting (9/15)
- e. Community Integrated Paramedicine: No report
- f. REMS/ROCC: No report
- g. Phoenix/ East & West Valley Consortiums
  - i. West Valley Consortium received a grant from St. Luke’s and Tennet Health Care
  - ii. Next meeting 9/2 include discussion of Treat/refer and Photo/video protocols
  - iii. Valley Medical Directors: reviewing dopamine use

VIII. Old Business: None

IX. New business:
- a. Discussion regarding use of air Ambulance and verifying need for landing zone.
- b. Arizona HB 4365 and SB2932

X. Call to the Public: None

XI. Adjournment: 1:42pm

Respectfully submitted by
Marcia Barry, RN,
AEMS Secretary