AEMS Board of Governors
February 17, 2016 Noon
St. Luke's Medical Center 1800 East Van Buren, Phoenix AZ
Minutes

Board of Governors in Attendance: Peggy Baker; Marcia Barry, RN; Dan Bramble; France Castro-Marin, MD; Tom Cole; Larry Contreras; John Gallagher, MD; Garth Gemar, MD; Joe Gibson; Rebecca Haro; Robert Londeree, MD; Terry Mason, RN; Michael Naehrbass; Mark Nichols; Sandy Nygaard; Ginny Orcutt, RN; Ronalee Quarles; Roy Ryals; Tracey Schlosser, RN; Mary White, RN; Laurie Wood, RN; Gail Bradley, MD;

Distinguished Guests in Attendance: Mickey Kovach, RN; Kellie Sullivan; Sheila Bryant, RN; Peter Como; Barb Bovee, RN; Kyle Henson; Jordan Massengale; Barbara Schaffer, RN; Joseph Early; Bruce Barnhart; Tricia Davison; Alyson Welch; and Daniel Stites.

I. Call to Order and Introduction of Guests
II. Approval if Minutes
    a. MOTION: Approve the minutes as presented
    b. ACTION: Passed unanimously
    c. Comment: In the attendance roster some individuals have titles listed and others do not. Reaffirmed that how the individual notes their title on the sign-in sheets will be used for the attendance roster within the minutes of the meeting
III. Executive Director's Report
    a. 2016 Membership Campaign: Approximately $26K has been received to date. All Board Members in attendance are reminded to review the membership dues roster and consider individual donations.
    b. Monthly Activities
        i. Conference preparation
            1. Brochure will go to print next week
            2. Coordination of sponsors/exhibitors and health fair
            3. Hotel transition to the Doubletree Suites in Tempe
            4. Recognition/nomination forms are available in print and on-line
        ii. Volunteer opportunity: Peggy has developed a method for requesting virtual volunteer opportunities with the organization. There is a high school student who made a request and is supporting some activities that can be completed in a virtual format.
    c. AzDHS contract 2015-2916 status: No report
IV. Board Officers' Report
    a. Treasurer's Report
        i. Financial Reports
            1. MOTION: Approve the financial reports as presented
            2. ACTION: Passed unanimously
    b. Chair's Report
        i. Executive Committee: the meeting date/time have been published for any parties interested in attending
        ii. AEMS Committee Reports
            1. Categorization Committee will begin review of pediatric facilities.
        iii. Regional Update Report: None
        iv. Bylaws Revisions:
            1. Summary:
                a. Roy Ryals expressed thanks to those who participated in the work of reviewing/revising organization's bylaws.
                b. The Bylaws Revision Group want to reaffirm that AEMS functions at a very high collaborative level as a volunteer group. All aspects of the bylaws were carefully and thoughtfully considered.
                c. Goal: to not increase the size of the board and to provide clarity and consistency within the bylaws.

2. Review: Roy provided a detailed review of all changes including footnotes and transitional language for any individual affected by change in representation as outlined in the revised bylaws.
    a. MOTION: Accept the revised bylaws as presented
    b. ACTION: Passed unanimously without comment

V. State Report:
- a. BEMSTS Activities and Updates: None
- b. SHARE Update
    - i. Review of upcoming educational opportunities including CPR University (March 2-3, 2016)
    - ii. Data: entering and verifying last of 2015 for anticipated April report out
    - iii. Next meeting: 4/15/16
- c. The Arizona Pre-hospital Information and EMS Registry System (Az-PIERS) Updates: No report

VI. Functional Group Review
- a. Planning and Outreach
    - i. 2016 EMS Odyssey Conference
        1. Program to be printed next week and available in print and on-line
        2. Will include a Health Fair for EMS workers on Conference Day 1
        3. Members of the Board are reminded to support sponsorship
        4. The "bucket" is also available to support scholarships for the conference.
    - ii. Recognition Awards
        1. Includes Aces of Hearts, Murse, and Heart to Heart awards
        2. Board members reminded of the process and encouraged to submit nominee names along with a photograph.
    - iii. Disaster Preparedness
        1. Review of upcoming conferences
        2. Most recent meeting topic was strategic planning
    - iv. Rural Outreach: Continued efforts to secure feedback regarding needs of rural providers and how the organization can best support their work
- b. Patient Management
    - i. Transfer of Care and EMSystem Update
        1. Sector Reports: no meetings but general information about overall system saturation. Several EDs report that they are seeing record numbers of patients.
        2. Administrative Oversight Committee Status Report
            a. Next meeting 4/12/16
            b. Noting an increase in diversion and simultaneous diversion hours
            c. Rotational scheme for simultaneous diversion being developed
            d. Behavioral Health hold hours appears to be decreasing but the overall number of patients appears relatively unchanged
            e. Review of committee structure
                i. 3 major Health Systems are outlined currently to send Senior level administrators as ad hoc members of the committee. Attendance by individuals at that level of the organizations is difficult to maintain.
                ii. The committee is proposing that the language be changed:
                    1. Remove "upper level" from descriptors of health system representatives
                    2. Remove "Southwest Ambulance" and "PMT Ambulance" from the descriptor of transportation agencies
                    3. Delete Air Transportation from the representation
                iii. Because the committee representation items were not included in the Board packet as action items, the request will be deferred to the next Board meeting.
    - ii. Categorization Update
        1. Next review to focus on Pediatric facilities

iii. RED Book Update
1. Update on language related to Ketamine dosing
iv. Stroke Centers
1. Abrazo West submitted all data for review and has met standards for full stroke center status.
v. EPCR: Overview of recent discussions with vendors
vi. Behavioral Health: No additional information

VII. Program and Committee Reports
a. EMS Council:
i. Announcement of Mark Venutti retirement
ii. Review of 1/21 agenda/discussions
b. STAB:
i. 1/21 meeting abbreviated agenda
ii. Discussion of recent publication highlighting reduction in Injury and Trauma mortality from 2006-2014. It was also noted that the Arizona rates continue to exceed the national average.
c. EMSC: No report
d. PMD: No report
e. Community Integrated Paramedicine
i. Next meeting 2/23 with discussion of Treat/Refer processes
ii. St. Luke's Health Initiative report discussed

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f. REMS/ROCC:
i. ROCC: update on recent recommendations on equipment standards for the valley
g. Phoenix/East & West Cosortiums
i. West Valley to meet on 3/2/16
h. Other Committees: None

VIII. Old Business: None

IX. New Business: Special recognition for Drs. Castro-Marin and Bradley on passing their EMS subspecialty board exams.

X. Call to the Public: None

XI. Adjournment: 1:37pm

Respectfully submitted by Marcia Barry, RN