AEMS Board of Governors Meeting
October 21, 2015
Minutes

Board of Governors in Attendance: Janet Backers, RN, Peggy Baker; Marcia Barry, RN; Franco Castro-Marin, MD, Tom Cole, Larry Contreras, Paul Dabrowski, MD, John Gallagher, MD, Garth Gemar, MD; Joe Gibson, Tom Gordy, Rebecca Haro, Robert Londeree, MD, Terry Mason, RN, Julie Nunley, RN, Sandy Nygaard, Ginny Orcutt, RN, Ronalee Quarles, Roy Ryals, Tracey Schlosser, RN, Mary White, RN, and Laurie Wood, RN

Distinguished Guests in Attendance: Nicola Crim, Ryan Herold, Kevin Meek, Coy Amerson, Kyle Henson, Alyson Welch, Teresa Salama, Tomi St. Mars, Kimberly Brooks, Warren Bahl, Ron Deadman, Gail Bradley, Mark Nichols, Monique Lind, Linda Temple, Sheila Bryant, RN, Joseph Early, and Willie Haro

I. Call to order and Introduction of Guests: 12:15pm
II. Approval of minutes
    a. MOTION: Approve the minutes as presented
    b. ACTION: Passed unanimously
III. Executive Director's Report
    a. 2016 Membership campaign
        i. Kick-off today
        ii. On-Line application available
        iii. PayPal
            1. Used for processing membership dues.
            2. Can be done without setting up a PayPal account
            3. Can be used for purchase of t-shirts
    b. Monthly Activities
        i. Completion of the annual Financial Review
        ii. Coordination of Service Awards
        iii. Web update: the webmaster will be updating the site
        iv. Production of the annual Year-in-Review report
            1. Minutes are important for historic documentation
            2. Brief presentation of contents
        v. Coordination of the Categorization Matrix
        vi. EMS Odyssey Planning
            1. Exhibitor application is now on-line
    c. AzDHS Contract status 2015-2016: Initial expenditure reports due
IV. Board Officers' Reports
    a. Treasurer's Report
        i. Financial Reports
            1. MOTION: Accept financial reports as presented
            2. ACTION: Passed unanimously
        ii. Financial Review: Brief overview of summary and distribution of report
            1. MOTION: Accept as presented
            2. ACTION: Passed unanimously
    b. Chair's Report
        i. AEMS Committee Reports
            1. Odyssey conference work ongoing
            2. Categorization Committee – to be discussed at later point in agenda
            3. Strategic Plan – Anyone interested in participating to contact Joe Gibson
        ii. Regional Update Report: None
        iii. Board Elections
            a. Representation from a Rural EMS Provider Agency
                i. MOTION: Close the ballot
                ii. ACTION: Passed unanimously
                iii. ELECTED: Mark Nichols, Daisy Mountain Fire District
                iv. MOTION: Destroy the ballots
                v. ACTION: Passed unanimously

iv. Service Awards:
    a. Coy Emerson
    b. Sandy Nygaard
v. Discussion:
    1. Discussion regarding status of the bylaws and confirmation of Board Member representation consistent with the member's elected position. Bylaws have not been revised/reaffirmed since 2012.
        a. Roy Ryals to lead separate committee to review bylaws and make recommendations to the Board. Anyone interested in participating to indicate in writing.
    2. Discussion regarding Executive Committee. Brief review of membership
        a. Meetings are open to anyone interested.
        b. Contact Marcia for location date/time
            i. Executive committee meeting is always scheduled between the Functional Group Meeting and the Board Meeting.

V. State Report
a. BEMSTS Activities and Updates: Written report distributed. No questions.
b. SHARE Update
    i. Update and Overview provided
    ii. "Heart Safe" recognition
    iii. Over three thousand survivors
    iv. Linked data now include Dispatch, Pre-hospital, Hospital, and survivor
    v. Cardiac Receiving Centers: next meeting 10/28
c. The Arizona Pre-hospital Information and EMS Registry system
    i. Information included in BEMSTS report
    ii. Goal is for NIMS compliance by 12/31/15

VI. Functional Group Review
a. Planning and Outreach
    i. 2016 EMS Odyssey
        1. Preliminary planning
            a. Health and Wellness of EMS providers
            b. Pediatric topic
            c. Human trafficking
        2. Anyone interested, please contact Peggy regarding the meeting schedule.
    ii. 2016 EMS recognition awards: Ongoing as part of Odyssey planning
    iii. Disaster Preparedness: General update
    iv. Rural Outreach: No report
b. Patient Management
    i. Transfer of Care and EMSystem Update
        1. Sector Reports: None
        2. Administrative Oversight Committee – status report
            a. Group has been in place for 10 years
            b. General review of trends over the past few years.
            c. Continue to meet the second Tuesday of even months
                i. Next meeting 12/8 at Mesa Fire
    ii. Categorization Update
        1. Matrix Review
            a. MOTION: Approve as presented
            b. ACTION: Passed unanimously

2. Categorization of the following Satellite Emergency Centers: Considered as a group since they are functioning identically under one corporate entity:
    a. Dignity Health Arizona General Hospital
        i. Chandler Emergency Room
        ii. Chandler #2 Emergency Room
        iii. Glendale Emergency Room
        iv. Gilbert Emergency Room
    b. Kevin Meek present for any questions: Clarification that staffing model does not include Respiratory Therapists. There are no current plans to amend the staffing model. No other questions
    c. MOTION: To categorize the above-mentioned entities as Satellite Emergency Centers
    d. ACTION: Not approved
    e. Discussion: Members of the Board encouraged Dignity Health Arizona General Hospital to reconsider the staffing model to include 24/7 Respiratory Therapist.

iii. RED Book Update: To go to the November Functional Group for review
iv. Stroke Centers
    1. Site Visit to West Valley: Action plan is now in place
    2. MOTION: To approve the Stroke Center work group recommendation to categorize the West Valley Hospital as s Provisional Stroke Center.
    3. ACTION: Passed unanimously
v. EPCR: No report
vi. Behavioral Health
    1. SE Sector received information on development of additional inpatient and outpatient services
    2. Banner Del E Webb Medical Center has opened additional inpatient beds for non-geropsych adults.
    3. ACEP will be publishing statement on impact of Behavioral Health population on Emergency Rooms

VII. Program and Committee Reports
a. EMS Council: General update
    i. Discussion regarding training and data reporting
b. STAB: Written report provided and next meeting 1/21/16
c. PMD: No report
d. EMSC:
    i. Just completed 29th ED site visit
    ii. Next meeting: 11/10
    iii. Symposium: 2/29-3/1 in Flagstaff. Will include simulation training
    iv. $7K to be distributed to the Regional Councils for pediatric training
    v. Assessing site visits to free-standing Emergency Departments
e. Community Integrated Paramedicine
    i. No new activity
    ii. Will stay on the agenda for future updates, as needed
f. REMS/ROCC
    i. Working on collaborative purchasing agreements
g. Phoenix / East&West Valley Consortiums
    i. West Valley will be meeting on 12/2 to review changes to group documents for 2016

VIII. Old business: None
IX. New Business: None
X. Call to the Public: None
XI. Adjournment: 1400