AEMS Board of Governors
August 19, 2015 – Wednesday

Meeting Minutes

Board of Governors in Attendance Peggy Baker; Marcia Barry, RN; Tom Cole; Larry Contreras; Paul Dabrowski, MD; John Gallagher, MD; Garth Gemar, MD; Tom Gordy, RN; Terry Mason, RN; Sandy Nygaard; Ginny Orcutt, RN; Ronalee Quarles; Roy Ryals; and Tracey Schlosser, RN; :

Distinguished Guests in Attendance: Tracy Moroney, RN; Ryan Herold, RN; Suzanne Buchanan, RN; David Winsosla; Karla Good, RN; Kimberly Brooks, RN; Jeff Baker; Samantha Havey; Rhona Moser; Brian O'Leary; Bob Hayes; Jon Maitem, DO; Douglas Crunk; Tiffany Strever; Mickey Kovach, RN; John Ford; Bruce Horwood, MD; Barb Bovee, RN; Jodi Ropti, RN; Sheila Bryant, RN; Alyson Welch; Tim Singleton; Albert Razo; Gail Bradley, MD; Daniel Didier; Toni Gross, MD; Rogelio Martinez; Sherry Neeley; Nathan Windatt; Michael Schuffert; Danniel Stites, MD; and Casey O'Brien.

I. Call to Order and Introduction of Guests: 12:12pm
II. Approval of Minutes
    a. MOTION: Accept as presented
    b. ACTION: Passed unanimously
III. Executive Director's Report
    a. 2015 & 2016 Membership Campaign
        i. 2015 slightly below goal and includes facilities that previously submitted dues for 2 years
        ii. 2016 reminder for upcoming campaign
            1. Kick off in October, 2015
    b. Monthly Activities
        i. Completing necessary documentation to close 2014-2015 fiscal year.
        ii. Preparation for upcoming financial review
        iii. Preparation for budget
        iv. Preparation for functional group meeting
    c. AzDHS Contract 2015-2016 Status: No report
IV. Board Officers' Report
    a. Treasurer's Report:
        i. Financial Reports:
            1. 2015 End of Year
                a. MOTION: Accept as presented
                b. ACTION: Passed unanimously
            2. July 2015 Monthly Report
                a. MOTION: Accept as presented
                b. ACTION: Passed unanimously
        ii. 2015-2016 Budget
            1. MOTION: Approve as presented
            2. ACTION: Passed unanimously
        iii. Financial Review Determination
            1. MOTION: Reaffirm completion of a financial review for fiscal year 2014-2015
            2. ACTION: Passed unanimously
    b. Chair's Report
        i. AEMS Committees
            1. Categorization: Further discussion regarding Free-Standing Emergency Departments
                a. MOTION: Table discussion and vote on categorization of Arizona Regional free-standing Emergency Departments until the October Board meeting
                b. ACTION: Passed unanimously
        ii. Regional Update: None
        iii. Annual Meeting (October 21) agenda items
            1. 2015-2016 Goals
            2. Recap 2014-2015 accomplishments
            3. Service awards
        iv. Board Vacancies
            1. EMT Serving in primarily administrative capacity
V. State Report
    a. BEMSTS Activities and Updates: General Update
        i. Updated payment system
        ii. STAB report expected
        iii. Trauma PI Committee met
        iv. Emergency Preparedness grant funding for PPE is in developmen
    b. SHARE Update:
        i. 2014 data completed and reports are in production
        ii. Increase of approximately 500 cases and now more than 500 survivors

c. The Arizona Pre-hospital Information & EMS Registry System (Az-PIERS) Updates:
    i. No report

VI. Functional Group Review
a. Planning and Outreach
    i. 2016 EMS Odyssey Conference
        1. Initial meeting of the planning group held
        2. Looking to expand the pre-conference session
    ii. 2016 EMS Recognition Awards
        1. Overview provided including evaluation criteria
    iii. Disaster Preparedness: No report
    iv. Rural Outreach: No report
b. Patient Management
    i. Transfer of Care and EMSystem Update
        1. Sector Reports: None
        2. Administrative Oversight Committee – Status Report:
            a. Most recent meeting cancelled. Next meeting on 10/13
            b. Noted increase in behavioral health holds
            c. Reminder to those present to include the number of behavioral health holds when moving from open to caution or divert status.
    ii. Categorization Update:
        1. Free-standing Emergency Departments: See "Chair's Report"
        2. Stroke Centers
            a. Abrazo Health – Paradise Valley
                i. Categorization of Abrazo-Paradise Valley as a provisional Stroke Center
                    1. MOTION: Categorize as noted
                    2. ACTION: Passed unanimously.
            b. Abrazo West Medical Center: The Stroke Consortium recommends return of Abrazo West to provisional status.
                i. MOTION: Recategorize Abrazo West as a Provisional Stroke Center
                ii. ACTION: Passed unanimously
c. RED Book Update:
    i. Brief overview of pending updates
    ii. Next meeting: 11/11/15 to review protocols in detail
d. Stroke Centers: See categorization ACTIONS
e. EPCR: No report
f. Behavioral Health: No report

VII. Program and Committee Reports
a. EMS Council: Next meeting 9/17/15
b. EMSC: No report
c. PMD:
    i. Will be adding a Trauma Surgeon to the group
    ii. Review of Model EMS Transport/Treatment guidelines: Workgroup will be completing review
        1. May need to update RED book subsequent to assess compliance
d. Community Integrated Paramedicine:
    i. Scottsdale Fire Department has initiated a home visit model
e. REMS/ROCC
    i. ROCC has split meeting to include Community Paramedicine
f. Phoenix /East/West Valley Consortiums
    i. East: met on 8/18 with discussion of impact of Behavioral Health holds
    ii. West: Next meeting 9/2 to review protocols.
g. Other Committees: None

VIII. Old Business: None

IX. New Business:
a. Brief discussion by Tim Singleton regarding revision/review of channel template for 800mHz system distribution
b. Meeting with stakeholders to stabilize the system for the future

X. Call to the public
a. Brief discussion regarding small change noted in AEMS diversion document: to be reviewed by the Executive Committee

XI. Adjourn: 1:30pm

Respectfully prepared and submitted by Marcia Barry, RN