

**Patient Management Functional Group
Meeting Minutes**

September 19, 2007

Voting Members in Attendance: Jill Ellett, RN; Joe Gibson; Rebecca Haro; Mary Kopp, RN; Robert Londeree, MD; Terry Mason, RN; Nancy Parks, RN; Roy Ryals; Brenda Sutton, RN; Faith Whipple, RN; Laurie Wood, RN; Linda Worthy, RN;

Guest Members in Attendance: Gabe, Gabriel, RN; Garth Gemar, MD; Barbara Schaffer, RN; Amanda Chambers, RN; Nancy Hicks-Arsenault, RN; Donald Syder; and Mary White, RN

- I. Call to order@11:15 am by Dr. Robert Londeree, on behalf of Dr. John Gallagher
- II. Introductions: Don Snyder, Mesa General Hospital and Chris DeChant, Glendale Fire Department
- III. Approval of Previous Meeting minutes- motion to approve/second-no comments- unanimous approval of meeting minutes as submitted.
- IV. Task Force Updates
 - A. Diversion- Mary Kopp acknowledged that the next Diversion committee meeting is October 12 with the location to be announced. The sectors will meet at 8:30 am and the whole group will meet at 9:00 am Mary indicated that John Ford and Tim Singleton are in Milwaukee for a meeting of the EMS system update.
 1. Diversion Guidelines- The guidelines revision is a sentence structure clarification NOT content change to Chapter 8, Section IV. The revision was approved per the addition of "E. Other Considerations."
 2. SE Sector Pilot Project – Dr. Gemar discussed the Oversight Committee's activities. The committee has been working to solidify the definition of on scene time and off load care track time as approved by the Board. The committee is examining divert episodes – thus far, most appear to be due to overcapacity issues and everyone is working together to decompress. The committee is also reviewing new data elements to follow. The committee is working on the Table Top exercise.
 3. Dr. Londeree discussed and promoted the Table Top exercise on September 28 in Mesa.
 - B. Categorization-
 1. Dr. Londeree- presented the categorization matrix for discussion and requested that members review and come prepared to discuss the draft during the next meeting. Dr. Londeree requested motion to change matrix to reflect current status.
 - C. Operation Stroke- Dr. Londeree announced that John C. Lincoln – North Mountain is now a Stroke Center. Dr. Londeree discussed how the Phoenix Stroke Consortium may permit hospitals to become provisional Stroke Centers if the hospital is in the process of coordination.
 - D. Pediatric-no report presented
 - E. Maricopa County Hospital Preparedness Council- Joe Gibson provide review of meeting that was held on August 17.
- V. Committee Updates
 - A. EMS Council- the next meeting is September 21
 - B. STAB- the next meeting is September 20
 - C. Other committees- no report presented
- VI. Old Business-none offered
- VII. New Business- Joe Gibson demonstrated how to find public safety communication commissions website and how to enroll.
- VIII. Call to Public-none
- IX. Adjournment@1136

Next AEMS meeting is the Board of Governor on October 31 at Southwest Ambulance in Mesa.

Next Functional Group Meeting is November 21 at PMT Ambulance in Tempe.

Respectfully submitted : Peggy Baker