

**Patient Management Functional Group
Meeting Minutes**

July 18, 2007

Voting Members in Attendance: Jill Ellett, RN; John Ford; John Gallagher, MD; Joe Gibson; Mary Kopp, RN; Robert Londeree, MD; Charlann Staab, RN; Laurie Wood, RN; and Linda Worthy, RN

Guest Members in Attendance: Mike Baros, RN; Gabe Gabriel, RN; Bill Hayes; Brian Witzeman; Mary White, RN; and Nancy Hicks-Arsenault, RN

- I. Call to order@1103 by Dr. John Gallagher
- II. Introductions: none offered
- III. Approval of Previous Meeting minutes- motion to approve/second-no comments- unanimous approval of meeting minutes as submitted.
- IV. Task Force Updates
 - A. Diversion- Mary Kopp acknowledged that the committee met last month and she expressed appreciated for a good turnout.
 1. Diversion Guidelines- SE Sector Pilot Project Extension Guidelines- Dr. Gallagher reviewed the proposed verbiage/process. Motion to amend "after report has been given" on 2B--- unanimous---motion to accept document second and unanimous---forward to board of governors. Mary reminded the group that this document will then need to be sent out and reviewed with an educational orientation. Mary advised that generally RASR 911 (Phoenix Fire only data) are at 92% and above for patient off-load—Rick G is working with private sector to gain their data. Benchmark is 0-15, 15-30 and over 30 minutes. Mary advised upon review of the data much improvement noted rarely are there facilities in the over 30 minute category. Much improvement noted in the 0-15 minutes category. Next quarterly meeting in October. John Ford encouraged attendance at that meeting
 2. Administrative Oversight
 - B. Categorization-
 1. Dr. Londeree- advised plan to have information ready from the categorization committee the board next meeting.
 2. Field Triage Decision Scheme-handout—Ann Hoover raised the question on where does Burn fall into the triage? Group agreed that in most situations burns that have trauma should go to the combination center when possible. Terry Mullins suggested that the committee recommend that STAB pull data for evaluation. Dr. Gallagher will make that request.
 - C. Operation Stroke- Dr. Londeree that the phoenix stroke initiative group has a meeting planned at the AHA --- looking at the review of stroke centers as part of JACHO—still need stroke center in the SE sector- Some confusion about status of Banner Baywood. Dr. Londeree does not have record of that status change for Banner being stroke center.
 - D. Pediatric-Dr. Bank not available
 - E. Maricopa County Hospital Preparedness Council-last update at the board meeting no meeting since last update.
 - F. Redbook- Dr. Gallagher interested in finding a chair for this committee.
- V. Committee Updates
 - A. EMS Council- no updates
 - B. STAB-no updates
 - C. Other committees- PMD did meet- Zofran is the antiemetic of choice- Phenergan and Compazine will be removed—Zofran has the lowest adverse effect—it is an option still.
- VI. Old Business-none
- VII. New Business- Joe encouraged anyone interested to volunteer for a committee to update the strategic plan. John Mary, Debbie Johnson offered.
- VIII. Call to Public-none
- IX. Adjournment@1136

Next AEMS meeting is the Board of Governor on August 15th @ SWA offices
Next Functional Group Meeting is September 19 at this location

Respectfully submitted : Charlann Staab, RN