

## Patient Management Functional Group

John Gallagher, MD - Chair

Meeting Minutes

January 16, 2008

**Voting Members in Attendance:** Jill Ellett, RN; John Gallagher, MD; Debbie Johnston; Mary Kopp, RN; Robert Londeree, MD; Terry Mason, RN; Nancy Parks, RN; Faith Whipple, RN; Laurie Wood, RN.

**Guest Members in Attendance:** Karen Broderick; Dave Gast; Robert French, MD; Mary White; John Alford; Mickey Kovach, RN; Sandy Nygaard; James Nelson; Kepra Jack, RN; David McCarthy; Donald Snyder; Garth Gemar, MD; Rick Garner; Chris Dechante; Barb McDonald; Sheila Bryant, RN; Bill Hayes; Vicki Upton; Alyson Welch; and Vicki Bennett

### Call to Order

John Gallagher, MD, called the meeting to order at 11:05 am

### Approval of Previous Meeting Minutes – **ACTION ITEM**

Voting members reviewed the minutes. A motion was made and seconded to approve the minutes. January meeting minutes were approved.

### Task Force Updates

- **Diversion - Mary Kopp, RN, John Ford, and Paul Nies**

Mary Kopp announced that Diversion is now formally being referred to as Transfer of Care (which will be noted on future meeting agendas and in minutes). Mary provided an update on the Transfer of Care meeting which was well attended. An excellent presentation was given on an overview of EPCR. Paul Nies (with Chandler Fire) and Mike Baros (with Tempe Fire) are good resources for EPCR.

Mary provided an update on the sectors and noted that all is going well. West Valley shared issues regarding Fiesta Bowl. Mary provided an update on EMSsystem. Mary noted that there is a dropdown box all EOC's can use. There is bed poll availability on EMSsystem. Suggestion was made to utilize EMSsystem when probable. Request was made to add to EMSsystem when hospitals open up an EOC.

- **SE Sector Pilot Project Extension – **ACTION ITEM****

Paul Nies provided an overview of the SE Section Pilot Project. Paul indicated that the goal will be to move the Pilot Project out of "pilot status" by the end of next year – a decision that will be determined by all parties.

Rick Garner shared information from a Patient Offload time report. While some areas need work, offload times are within reason. Data is being regularly collected. Paul thanked Rick and Phoenix Fire Department for coordinating this data.

Dr. Gemar believes the SE Sector Pilot project to be a moderate success citing that diversion numbers and offload times are both down. Dr. Gemar recommends that the Pilot Project continue for a second year.

Dr. Gallagher also expressed his support of the project continuing for a second year.

Dr. Londeree is pleased with the progress of report and also expressed his appreciation for the work of all those involved with facilitating and overseeing this project.

- **Administrative Oversight Status Report – Garth Gemar, MD**

Dr. Gemar reported that the next SE Sector Oversight Committee meeting will be held on February 26. The committee continue its work with tracking data points and offload times. The committee is also exploring collaborations with State and County. It is believed that there are a lot of answers to be found in the individual hospital disaster plans – of which, some may need to be updated.

- **Categorization - Robert Londeree, MD**

Dr. Londeree indicated that he will be meeting with Peggy to create the categorization materials so that they can be distributed electronically via email and AEMS website.

Dr. Londeree also indicated that Chest Pain Centers will also be identified (self-designated). Level 1 Peds will be reviewed.

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**Meeting Minutes - January 16, 2008 - Continued**

- **Operation Stroke / Primary Stroke Centers Update - Robert Londeree, MD - Action Item**  
Dr. Londeree reported that he has not yet heard back for the Phoenix Stroke Consortium. A motion was made and seconded to provisionally add Banner Baywood Medical Center to the categorization matrix as a Primary Stroke Center. This provisional addition is based on Banner Baywood's application (of December 15, 2007) to JCAHO for stroke center designation. Motion was approved.
- **Pediatric – David Bank, MD**  
No report available.
- **Maricopa County Hospital Disaster Preparedness Council Update - Joe Gibson**  
No report available.
- **RED Book – John Gallagher, MD**  
Alyson Welch with Gilbert Fire has agreed to Chair the RED Book Task Force. This Task Forces' work is currently in progress.
- **Trauma**  
Vicki Conditt with the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma Systems, provided an update on trauma legislation. Vicki indicated that there is current legislation proposed by the seven Level 1 trauma services seeking rural trauma education training appropriation..  
BEMSTS desires to increase STAB membership to include pediatric and neurosurgeons.

**Committee Updates**

- EMS Council - *John Gallagher, MD*  
*Has not met.*
- STAB - *Roy Ryals*  
*STAB has not met.*
- PACES – *Tomi St. Mar*  
*No report provided.*
- Other Committees  
No additional reports.

**Old Business**

None.

**New Business**

Discussion ensued about Zofran (sp?) drug used for nausea.

**Call to Public**

None.

**Adjournment**

Motion was made and seconded to adjourn the meeting. Meeting was adjourned at Noon.

**Respectfully Submitted By**  
**Peggy Baker**