

**Planning & Outreach Functional Group**

**Joe Gibson - Chair**

**November 21, 2007**

**Meeting Minutes**

**Voting Members in Attendance: Jill Ellett, RN; Joe Gibson; Terry Mason, RN; and Charlann Staab, RN**

**Guest Members in Attendance: Robin Anglin, RN; Mike Baros, RN; Karen Broderick; Sheila Bryant, RN; Amanda Chambers, RN; Vicki Conditt; Chris Dechant; John Ford; Dennis Flynn; Robert French, MD; Gabe Gabriel; John Gallagher, MD; Garth Gemar, MD; Rebecca Haro; Bill Hayes; Kepra Jack; Mickey Kovach, RN; Robert Londeree, MD; Paul Lucie; David McCarthy; Tracy Moroney; Lori Moxon; Terri Mullins; Tomi St. Mars; Aaron Novack; Linda Scroggin; Don Snyder; Laurie Wood, RN**

- I. **Call to Order @1009 by Joe Gibson- Chair**
- II. **Introductions: Karen Broderick RN- Air Evac Services Inc., Tracey Moroney RN; and Kepra Jack.**
- III. **Approval of Previous Planning & Outreach Minutes – *Rebecca Harro request change on meeting minutes VI C- EPCR has not been implemented—unanimous approval with amendment as offered.***
- IV. **Chair's Report- Joe reported there was a TOPOFF IV event that was a good experience- one suggestion from group is that contact info be revised for an alternative contact number for notification. Mesa Fire, AEMS and ADHS also put together a SE sector drill- tabletop that was well represented (county, state) good discussion on surge and resources after action review meeting is scheduled Monday, Dec 3 at ADHS on 5<sup>th</sup> floor at 540 at 0900- all encouraged to attend. Dr. Gemar advised that all the comments are summarized- the plan is to target a in depth analysis of the process. Joe praised the involvement of the state reps.  
A. **Strategic Plan- Joe reported that the group has met a few times—good visionary opportunities are coming out. Retrospectively- a lot has been accomplished from the last 5 year plan and the group has a good start. A formal presentation for the AEMS board is being planned.****
- V. **EMS Odyssey**
  - A. **2008 Conference Planning – *David McCarthy provided update information. Program 80% set. Scope has been expanded with more outside speakers, call for vendor is going out in the next 30 days. Skill stations dropped for this year with more speakers. Rural provider assistance in the form of monetary support for the conference. Teaser cards in the next 30 days. The planning committee is excited about the curriculum. Please advise us if another AEMS group is thinking of a competing event—AEMS as a whole request consideration of those situations. Peggy encouraged everyone that is you have a vendor contact- please let Peggy know so we can contact them. There will also we rural scholarships available this year.***

- VI. EMS Week-** Terry Mullins asked the regions come together to develop a plan the state office will plan on supporting events.
- A. Regional / State Activities**
- B. EMS Recognition Awards-** Peggy reported that the goal is to move away from an academy award process—each agency will be expected to provide a nomination and all will be recognized. The goal is less competition. The AEMS board will also have nominee—The awards will be May 30<sup>th</sup> at 1050-1230.
- VI. Mass Casualty Management**
- A. State Report-** Public health preparedness presented a teleconference on Oct 26- highlights were: grant awards, health preparedness and CDC with emphasis on budget tools, portable hospitals, financial reviews, EMS system, state to state viewing, senior advisor committee and exercise calendars (panflu, hospital evacuation). Computer/calendar links are in the process of development.
- B. Counties Report-** met last Friday—updates from county public health, presentations on Super bowl preparedness, public safety from Chief Shannon, much discussion about Super bowl and influenza. Dave L works with homeland security bureau for updates—no new exercises until the new year. Next meeting is Feb 15<sup>th</sup> at 1000. 28<sup>th</sup> avenue and Durango
- C. Other Reports-** Terry Mullins BEMS reported that the state presented a proposal for financial support on mass injury/illness care plan several months ago—the bureau just heard there is money identified for use in planning. The hope is to share these funds with regions – delayed start until March. Dr. Gemar inquired that most communities are updating their community plans at this time and that might be an opportunity to share this information and prevent duplication of activities. Feds have released new prophylaxis guidelines – copy available- comment period is active.
- VIII. Old Business—**none offered
- IX. New Business-** Joe advised that Chandler and Tempe are actively used EPCR as well as SWA and PMT--- Joe inquired who else is planning implementation? Challenges with paper reports? Sheila Bryant from Tempe advised things are going well. This is a cultural shift but overall going well. Fax numbers to individual facilities for faxing EPCR may be an issue. Gabe asked if there is a clearing house for Fax server numbers. Currently the common charting service is managing this. John advised there is a move to change the diversion committee—next meeting is January 18<sup>th</sup>.
- X. Call to Public-** Dennis Flynn—Building together- not for profit agency to help prevent elder falls wants to present- Joe advised January meeting would be fine.
- XI. Adjournment@ 1059:44** by Joe Gibson.

Next Functional Group Meeting: January 16, 2008  
@ 2495 South Industrial Boulevard ♦ Tempe, AZ

Next Board of Governors Meeting: December 19, 2007  
@ Southwest Ambulance ♦ 708 West Baseline Road ♦ Mesa, AZ

8<sup>th</sup> Annual EMS Odyssey Conference  
May 29 – 30, 2008  
Mesa Marriott Hotel