

Planning & Outreach Functional Group  
Joe Gibson-Chair  
July 16, 2008  
Meeting Minutes-DRAFT

Planning & Outreach Voting Members: Amanda Chambers; Karen Broderick; Jill Ellett, RN; John Ford; Robert French, MD; Gabe Gabriel; John Gallagher, MD; Joe Gibson; Terry Mason, RN; David McCarthy; Sandy Nygaard; Nancy Parks, RN; Tom Cole; and Faith Whipple, RN

- I. Call to order @ 1008 by Joe Gibson-chair
- II. Introductions: None
- III. Approval of Previous Planning and Outreach Minutes-*unanimous approval*.
- IV. Chair's Report-Joe Gibson
  - A. Sympathies expressed to the Flagstaff area in relation to their recent helicopter crashes. AEMS wishes to express all of our hearts and prayers are with the victims, survivors and families of these air ambulance accidents. A Memorial Fund has been set up for any or all of the victims' families. Donations can be made to the Flagstaff Medical Center Foundation, 1200 N. Beaver Street, Flagstaff, Arizona 86301. Please note on the check if your donation is for the general fund for all the families or a specific individual's family.
  - B. Bureau of EMS and Trauma System has announced a meeting for September 19, 2008 at 12:00 noon in room 540 A at ADHS HQ, 150 N. 18<sup>th</sup> Avenue, Phoenix. They will be highlighting agencies new data collection capabilities, best practices using data, and a how to instruction for agencies wishing to implement data collection. Interested parties should contact David Harden ([hardened@adhs.gov](mailto:hardened@adhs.gov)) by September 5<sup>th</sup>.
  - C. Phoenix Children's will open for pediatric (14 and under) trauma July 21, 2008 at 0800. An open house will be held Friday, July 18, 2008 from 1100-1400.
  - D. Strategic Plan for 2008-2013 passed out for review. Peggy Baker will send out report electronically and committee will be formed to make changes.
- V. EMS Odyssey:
  - A. 2008 conference: Dave McCarthy stated conference went well. AIREVAC is reviewing evaluation sheets from this year's conference. Planning has started for next year's conference. The conference will be held again at the Mesa Marriott Convention Center for May 28 and 29, 2009.
- VI. EMS Week:
  - A. EMS Recognition Awards-Peggy Baker expressed thanks to all participants for their input. The ACES of HEARTS Awards were presented to individuals with outstanding service in the central EMS region. The AEMS Service Awards were presented to individuals with outstanding service to AEMS. Thank you expressed to Gilbert Hospital and Sandy Nygaard for sponsoring the ACES of Hearts evening event.
- VII. Outreach Task Force:
  - A. Sandy Nygaard discussed possibilities for obtaining new membership into AEMS. Discussion about Business Associate Member: membership from vendors interested in being involved in AEMS. Criteria will be developed by the task force.
  - B. John Ford is actively going thru agencies rosters and updating members.
  - C. Peggy Baker discussed having social occasions added to help to increase membership to AEMS.
  - D. Committee always open for more membership.
- VIII. Mass Casualty Report:
  - A. State Report: Joe Gibson provided an update
  - B. Counties Report- no new meetings are scheduled.
  - C. Other Reports: Mass Causality will be meeting in October with DHS to plan future exercises, including Coyote Crisis
- IX. Old Business: none
- X. New Business:
  - A. AzTRAC: will have a free conference August 5, 2008 at 1730 at the College of Medicine; Phoenix Campus.
  - B. AESA: new members are welcome to participate.
  - C. Mass Vaccination Exercises are scheduled for August 2, 2008
  - D. Bureau: Committee for National Registry Accreditation with the 3 subcommittees will be meeting July 17, 2008 at 1300 at the Bureau of EMS. Meetings will determine how Az will work in the future. New regulation will take place Jan 1, 2013.
  - E. ITLS on the River will be held October 608, 2008 at Laughlin, Nv.
- XI. Call to Public-none
- XII. Adjournment at 1045 by Joe Gibson.