

## **Planning & Outreach Functional Group**

**Joe Gibson, Chair**

**Meeting Minutes**

**January 16, 2008**

**Voting Members in Attendance:** Jill Ellett, RN; Terry Mason, RN; Nancy Parks, RN; and Faith Whipple, RN;

**Guest Members in Attendance:** Karen Broderick; Dave Gast; Robert French, MD; Mary White; John Alford; Mickey Kovach, RN; Sandy Nygaard; James Nelson; Kepra Jack, RN; Robert Londeree, MD; David McCarthy; Donald Snyder; Garth Gemar, MD; Rick Garner; Chris Dechante; Barb McDonald; Sheila Bryant, RN; John Gallagher, MD; Bill Hayes; Vicki Upton; Alyson Welch; Vicki Bennett; and Laurie Wood.

### **Call to Order.**

The meeting was called to order at 10:05 am. Due to another meeting conflict, Joe Gibson, Chair was not in attendance. In Joe's absence, Peggy Baker facilitated the meeting.

### **Approval of Previous Planning & Outreach Minutes**

Voting members reviewed the minutes. A motion was made and seconded to approve the minutes. January meeting minutes were approved.

### **Chair's Report**

Peggy announced that Joe Gibson will provide an update of AEMS Strategic Plan during next Functional Group meeting.

### **EMS Odyssey**

David McCarthy provided an update on the planning for this year's EMS Odyssey conference that will be held May 29-30 at the Marriot Hotel in Mesa. Three national speakers will be involved with this year's conference.

### **EMS Week**

No new information was available on Regional / State Activities for this year's EMS Week.

Peggy announced that she was in need of assistance to plan this year's EMS Recognition Awards. The intent will be to facilitate a process recognizing agency/hospital representatives throughout the Central Arizona Region AND those volunteers providing service to AEMS. The intent is to kick-off the process during the next Functional Group meetings.

### **Mass Casualty Management**

No reports provided due to Joe's absence.

### **Old Business**

None.

### **New Business**

Peggy reminded everyone to complete the Functional Group membership form to renew status in the Functional Groups as either a Voting or Guest member.

### **Call to Public**

None.

### **Adjournment**

Motion was made and seconded to adjourn the meeting. The meeting was adjourned at 10:55

***Respectfully Submitted By***

***Peggy Baker***