

**AEMS Board of Governors Meeting
October 21, 2009
Minutes**

Board of Governors Present: Coy Amerson; Peggy Baker; Marcia Barry, RN; Dan Bramble; Martin deMasi; John Gallagher, MD; Garth Gemar, MD; Joe Gibson; Nancy Hicks-Arsenault, RN; Debbie Johnston; Terry Mason; Roy Ryals; Tracey Schlosser, RN; Mary White, RN; and Laurie Wood, RN

Distinguished Guests Present: Candace Reisinger; Sandy Nygaard; Kepra Jack, RN; Jeanie Culver, RN; Karen Broderick, RN; Sharon Kotarsky, RN; Ed Armijo; Betty Yunick; Alyson Welch; April Hayes; Tom Cole; Keith Pyers; Dave Silides; Sheila Bryant, RN; Deb Brown; and Cathie Heyer.

- I. Call to order – 12:14pm
 - a. Introduction of guests: please refer to attendance roster

- II. Approval of Minutes:
 - a. MOTION: Approve the minutes as presented
 - b. ACTION: Passed unanimously

- III. Executive Director's Report: Peggy Baker
 - a. Financial Review has been completed. Process was much more streamlined than full audit.
 - b. Corporation commission report completed.
 - c. 2010 Membership drive process beginning.
 - d. Completed state conference call re: anticipated budget reductions (report to follow)
 - e. Distribution of AEDs completed.
 - f. Working with conference committee re: strategy for financial success.

- IV. Board Officer's Report
 - a. Treasurer's Report: Roy Ryals
 - i. Financial Reports:
 1. MOTION: Accept as Presented
 2. ACTION: Passed unanimously
 - ii. 2008-2009 Financial Review:
 1. MOTION: Accept as Presented
 2. ACTION: Passed unanimously
 - iii. State Budget Status:
 1. AzDHS staff discussed reductions in money available for regional council funding. Department contingency budgets are being submitted to reflect additional reductions. Provider assistance funding, Odyssey Conference, and needs assessment process funding are at risk.
 2. General discussion regarding the provider assistance process and organizational needs. Suggestions made that provider assistance process should proceed in the event that additional money becomes available.
 3. General discussion about the responsibility of regional councils to carry out difficult process issues for DHS including but not limited to issues like diversion. Reinforces importance of AEMS dues to organizational financial health and productivity. Other regional are at extreme risk because of dependence on state funding.
 4. Conference planning committee discussing impact of loss of state funding support. They believe that the conference can continue with modifications, local support, and aggressive approach to vendor support.
 5. Strategy: Reserves will help offset losses in state funding with expectation that budgets will be severely constrained for several years.
 - a. Evaluate dues for possible restructure
 - b. Conference committee to assess registration fee and expense budget
 - c. Establish protocol for distribution of expected state revenue
 - i. Review provider assistance guidelines
 - ii. Potential restrictions on distribution

AEMS Board of Governors Meeting Minutes for October 21, 2009
Continued

- b. Chair's Report: Dr. Londeree
 - i. Stroke initiative:
 - 1. Letters sent to all hospitals regarding process changes
 - 2. Letters to all centers currently identified as stroke centers to review capacity/case reviews
 - 3. Goal: to become a reliable self-designation process
 - ii. Tucson Appleseed Project: Recent conference to review projects where EMS and Public Health agencies collaborate for public issues.
- V. State Report
- a. BEMS Activities/Updates
 - i. Flagstaff conference for QA development will still be held with minimal registration fee.
- VI. Functional Group Review
- a. Planning & Outreach: Joe Gibson
 - i. EMS Odyssey
 - 1. Review of funding issues
 - a. Explore options for public speakers
 - b. Encourage sponsorship of speakers
 - c. Explore/encourage vendor support
 - 2. Disaster Preparedness
 - a. State: will meet 11/12
 - i. See AzDHS website for flu update
 - b. Maricopa County healthcare Disaster Preparedness Council meeting 10/23 cancelled. Next meeting scheduled for 11/13. Group renamed: AzCHER (Central Az Coalition for Healthcare Emergency Response)
 - c. General discussion regarding flu update:
 - i. Peak expected next week
 - ii. Hospitals are experiencing difficulty in submission of updated capacity information. Pagers not functioning. AzDHS needs updated information including trends. Hospitals are encourage to submit data including % ED overcapacity in any format to AzHHA or directly to AzDHS
 - b. Patient Management: John Gallagher, MD
 - i. Transfer of Care (FKA diversion) activities and EMSsystem update
 - 1. Sector updates: NONE
 - 2. SE Sector Process: Now out of pilot project mode and established a East Valley Sector Process per Board action 4/15/09
 - a. General discussion that diversion can occur rarely for good reasons.
 - b. Now described as alternative destination program
 - 3. Administrative Oversight Committee – status report: Garth Gemar, MD
 - a. Each hospital system in SE Sector to have 2 representatives.
 - b. Document provided to group for RED book update to be amended as follows:
 - i. Appendix F, Pg 8-26, paragraph 1: “monitoring criteria were declared standard operating criteria” to “monitoring criteria were declared usual operating processes.” Description of SE sector process from years 2003-2006, pp. 21-23 are obsolete but to be kept as historical information.
 - ii. Categorization update
 - 4. Cardiac arrest centers to be updated
 - ii. RED Book
 - 1. BLS Guidelines:
 - a. MOTION: Accept as presented
 - b. ACTION: Passed unanimously
 - 2. Chapter 8: Transfer of Care – Integration of SE Sector Recommendations
 - a. Discussion: see above report in Administrative Oversight Committee
 - b. MOTION: Accept as amended in earlier discussion
 - c. ACTION: Passed unanimously

AEMS Board of Governors Meeting Minutes for October 21, 2009
Continued

- iii. Trauma Update:
 - 1. See STAB report

- VII. Program and Committee Reports
 - a. EMS Council: Joe Gibson
 - i. See published minutes
 - 1. Discussion regarding the current Arizona EMS scope of practice and the new National EMS Scope of Practice model.
 - 2. Discussion on establishment of separate ADHS training, testing, certification.
 - ii. Update on trauma centers
 - b. STAB: See submitted report
 - c. EMSC: No report
 - d. REMS: Retreat to be held on 10/29-10/30. Any other interested parties should contact REMS to participate/attend
 - e. Other: PMD will meet 11/12

- VIII. Old Business: None

- IX. New Business:
 - a. Paramedic Training Program Accreditation:
 - i. General discussion regarding current accreditation and certification process. Board members and attendees provided feedback on potential impact of proposed process changes on current training programs in terms of costs and potential long term effect on certified providers. Additional acknowledgement on potential cost to state. Opportunities for utilization of local experience for development of state process were discussed. General agreement that the proposed changes would have great impact on smaller agencies and rural providers.
 - ii. Committee representatives from AEMS understand that the above discussion is general in nature and comments to be taken back to various committees as discussion only and not representative of official board position.

- X. Call to the public:
 - a. Phoenix Children's Hospital has now obtained ACS and State Level 1 pediatric trauma verification and designation, respectively

- XI. Adjournment: meeting adjourned at 1:37pm

Respectfully submitted,
Marcia Barry