

AEMS Board of Governors Meeting
February 18, 2009
Meeting Minutes

Board Members in Attendance: Coy Amerson; Peggy Baker; Joe Bracamonte; Martin deMasi; John Gallagher, MD; Al Gamos; Garth Gemar, MD; Joe Gibson; Debbie Johnston; Robert Londeree, MD; Terry Mason, RN; Nancy Parks, RN; and Roy Ryals; and Laurie Wood, RN

Distinguished Guests in Attendance: David Gast; Jeanie Culver, RN; Candace Reisinger; Nancy Hicks-Arsenault, RN; Barbara Schaffer, RN; Russell Yeskin; Mary White, RN; Ed Armijo; Rhia Whistler; Sandy Nygaard; Deb Brown; Mickey Kovach, RN; Michael Howell; Sheila Bryant, RN; John Ford; Janet Backers, RN; Alyson Welch; and Faith Whipple, RN

- I. Call to order and introduction of guests
 - Meeting Called to order at 12:10pm
 - Guests: please refer to attendance roster
- II. Approval of Minutes:
 - MOTION: to approve the minutes
 - ACTION: Passed unanimously
- III. Executive Director's report presented by Peggy Baker
 - Continued coordination of membership drive
 - Annual Odyssey conference: focus on vendor support and coordination
 - EMS recognition process: need service award nominations from the Board
 - Provider Assistance Distribution has been processed.
- IV. Board Officers' Reports
 - A. Treasurer's report presented by Roy Ryals
 1. Financial Reports
 - Loss noted in current report reflects timing related to expense and revenue
 - Report presented does not include recently received state payment.
 - MOTION: Accept the financial report at presented
 - ACTION: Passed unanimously
 2. 2007-2008 Audit Management Letter
 - Action to approve tabled until next meeting.
 - B. Chair's report
 1. Regional Update
 - Dr. Londeree provided a regional report.
 2. Elections
 - Elections were held for various Board of Governors positions including:
 - Physician Recommended by a professional association of emergency physicians – *John Gallagher, MD elected*
 - Representative from a rural EMS provider agency – *Martin deMasi elected*
 - Emergency Physician from a non-Trauma Center Hospital - *Garth Gemar, MD elected*
 - Representative of the Administration of Hospitals, non-Trauma Center Hospital – *Lorena Rust, RN elected*
 - Representative from public employers of EMT's (population 50,000-500,000) – *Bill Hayes elected*
 - Ex-Officio Member / Representative from an EMT training program – *Terry Mason, RN elected*
 - Chair, AEMS Board of Governors – *Robert Londeree, MD elected*
 - Emergency Physician, Trauma Center Hospital – *Robert French, MD elected*
 - Representative of the Administration of Hospitals, Trauma Center Hospital - *Nancy Hicks-Arsenault, RN elected*

- Treasurer, AEMS Board of Governors – *Roy Ryals elected*
- Nurse, Acting as a Prehospital Care Manager for their Hospital Employer, Representing a Non-Trauma Center Hospital – *Laurie Wood, RN elected*
- One EMT-Paramedic (EMT-P) serving in a predominantly non-administrative capacity - *Dan Bramble elected*
- Representative from Public Employers of EMT's (population less than 50,000) *Al Gameros elected*
- Representative from Public Employers of EMT's (population greater than 500,000) - *Russ Bovee elected*
- Ex-Officio / Individual who holds an Office in the State of Arizona as the result of an election – *Nancy Barto elected*

3. Bylaws Changes & Functional Group Restructuring

- MOTION: Approve the Functional Group restructuring as presented.
- ACTION: Passed unanimously.

4. Conflict of Interest Policy

- All Board members present were requested to complete and sign the Conflict of Interest Policy that was approved during the December 2008 Board of Governors meeting.

V. State Report

VI. Functional Groups

A. Planning & Outreach

1. 2009 EMS Odyssey

- Speakers in place
- Hotel confirmed
- Continued work on skills stations
- All ideas/volunteers welcome
- Flyers/postcards will be mailed earlier than in previous years.

2. EMS week:

- 2009 recognition awards: please forward agency names for "Aces of Hearts" award.

3. Disaster Preparedness

- Joe Gibson provided an update on State and County meetings.

B. Patient Management

1. Transfer of Care (formerly known as diversion) activities and EMS system update

a. Sector Updates

- Dr. Londeree announced that he will be meeting with the Sector Chairs during the March Executive Committee to discuss the future of the Sectors.

b. SE Sector Pilot Project

- Discussion ensued about the closure of Pilot Project. During next meeting, Chairs will present a plan of action.

- MOTION: to remove the word "pilot" from the SE Sector Pilot Project title. Change this group to SE Sector Process and allow this group to continue to conduct its activities as needed.

- ACTION: Passed unanimously

c. Administrative Oversight Committee

- Dr. Gemar provided a summary of the Administrative Oversight Committee's activities.
- Next meeting has been rescheduled for April 14.

2. Categorization update

a. Checklist Progress Report

- Dr. Londeree presented a revised Categorization Matrix. Discussion ensued. Phoenix Children's recommended a category on Pediatric Trauma. Add Phoenix Childrens Hospital – Thomas and Phoenix Children's Hospital – McDowell. Banner Good Samaritan may be a Level III. Chandler Regional is a Level II. Scottsdale Shea is a Level II. Tempe St. Luke's is a Level II.
- No action was taken on matrix – tabled until next time with hope that Arizona Regional Hospital will respond.

3. RED Book

- Alyson is working on BLS guidelines for the RED Book.

4. Trauma

VII. Program and Committee Reports
EMS council: no report
A. EMS Council – Joes presented report on EMS Council.

B. STAB – Roy presented the STAB report

C. EMSC – no report provided.

D. REMS – no report provided

E. Other Committees – no report provided

VIII. Old Business: None

IX. New Business: None

X. Call to the Public:

XI. Adjournment:

- MOTION: Adjourn the meeting at 1:55pm
- ACTION: passed unanimously

Respectfully Submitted
Peggy Baker